Village of Baldwinsville Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_

16 West Genesee St Received by Village Clerk\_\_\_\_\_\_\_\_\_\_

Baldwinsville, NY 13027 Date(s) of event\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(315) 635-3521

**VILLAGE OF BALDWINSVILLE PARKs**

**LICENSE APPLICATION**

Use of:

\_\_\_\_\_ Mercer Park Pavilion (Fees: $30 for reserved use+ $50 refundable deposit-SEPARATE CHECKS) **Fee paid** \_\_\_\_\_

\_\_\_\_\_ Mercer Park Gazebo (Fees: $30 for reserved use + $50 refundable deposit-SEPARATE CHECKS) **Fee paid \_\_\_\_\_**

\_\_\_\_\_ Mercer Park – For large public events (Fees: $\_\_\_ plus impact fee TBD based on discussion with Village Engineer) **Fee paid\_\_\_\_\_**

\_\_\_\_\_ Community Park Pavilion (Fees: $30 for reserved use +$50 refundable deposit-SEPARATE CHECKS) **Fee paid\_\_\_\_**

\_\_\_\_\_ Community Park Softball Field(s) (Fees: Seasonal - $150 per field for one specific day of week; Daily - $75 per field) **Fee paid\_\_\_\_\_**

\_\_\_\_\_ Community Park Lions Club Clubhouse (To reserve call 638-1855)

\_\_\_\_\_ Baldwin Canal Square (Fees: $50 plus impact fee TBD by Village Engineer) **Fee paid**\_\_\_\_\_

**Organization:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Applicant Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date(s) of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Arrival Time: \_\_\_\_\_\_\_\_am/pm - End: \_\_\_\_\_\_\_am/pm \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Time: \_\_\_\_\_\_\_\_ am/pm - End: \_\_\_\_\_\_\_am/pm Telephone #\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maximum Number Attending: \_\_\_\_\_\_

**Purpose of use**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will alcohol be consumed at this event: \_\_\_Yes/No\_\_\_ Will alcohol be sold at this event: \_\_\_Yes/No\_\_\_

**If you answer “Yes” to either question – Please See the Liquor Requirements (Alcohol Liability Insurance) on the following page.**

##### Conditions of Use

**Responsibility for Use**:

1. The function will remain peaceful and orderly. Your stay in the park may be terminated by any police officer of the Baldwinsville Police Department. Failure to comply with an officer’s lawful orders will subject persons to arrest and criminal prosecution.
2. The applicant agrees to indemnify and hold the Village harmless from any such liability to any persons resulting from any property damage or personal injury occurring in connection with the permitted use proximately caused by the actions of members of the party or any persons under the control of the applicant.
3. The applicant agrees to immediately report to the Baldwinsville Police any damage, destruction, illegal or unsafe conduct by any person, which he/she may observe while using park facilities.
4. The applicant agrees to uphold and abide by all New York State and local laws.
5. Social Gatherings during COVID, as of March 22, 2021: social gatherings in public spaces will be limited to 100 people indoors and 200 people outdoors. Park limits apply.
6. Mask & Face Coverings: Individuals must wear face coverings when they are in public and are: within six fee of distance from other individuals: or in a situation or setting when they are unable to maintain six feet of distance from other individuals.

A **REFUNDABLE DEPOSIT** in the amount of $50.00 (payable by CHECK only, made payable to the Village of Baldwinsville) is required. Your check will be mailed back within seven business days after the event as long as there are no charges.

I agree with the above conditions \_\_\_\_\_\_\_\_\_\_please initial

**Hours of Use:** Hours of Use are from 8:00 am to Dusk. Use of Village parks outside of these hours requires approval by the Village Board.

**Clean up:** It is the responsibility of the applicant to return the facility to its pre-existing condition. All litter, trash, garbage and recyclable bottles and cans are the responsibility of the applicant and must be removed from the park or disposed of in containers for that purpose. If additional containers are to be provided/maintained by Village, additional fees may be required.

**Bounce Houses:** No Bounce houses or Inflatables are permitted on Village property.

**Sound:** Noise levels have been established per the Village of Baldwinsville code. Before 10:00 pm-70 Decibels.

A designee of the Village or representative will monitor these levels.

**Insurance – Required for specific events at the discretion of the Village Board**

General Liability Insurance Certificate and Endorsement Naming Village of Baldwinsville as Additional Insured –

**Required**: $1 million combined single limit broad form general liability.

**Liquor Requirements:** 1. Alcohol Liability Insurance Certificate and Endorsement Naming Village of Baldwinsville as Additional Insured -**Required** for all licenses where liquor will be consumed- $ 1million \_\_\_\_\_\_\_\_\_\_\_\_\_

2. Liquor License-**Required**-for all events where liquor will be sold \_\_\_\_\_\_\_\_\_\_\_\_\_

3. Waiver of Open Container from Village Board of Trustees \_\_\_\_\_\_\_\_\_\_\_\_

(**Required** for consumption or sale of any alcoholic beverages)

4. Security Requirements – Required at the discretion/direction of the Chief of Police \_\_\_\_\_\_\_\_\_\_\_\_\_

(Security requirements may include, but not limited to: defined enclosed area where consumption of alcoholic beverages may be permitted; presence of hired security personnel; liability insurance for hired security)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have read and understand the conditions set forth above which govern the use of the park facility and I agree to the terms of this document.

**Applicant Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_

**Reviewed/Approved for all Necessary Requirements:**

**Village Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Village Engineer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chief of Police \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional Requirements (as applicable)**

**Food/Alcohol/Catering**

Company/Individual Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delivery Date & Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Takedown Date & Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Equipment Rental Information**

(attach additional sheets if necessary)

Rental Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delivery Date & Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Takedown Date & Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_