

VILLAGE OF BALDWINSVILLE
ARCHITECTURAL REVIEW BOARD MEETING MINUTES
Monday, December 5, 2016
Approved 12/6/16

BOARD MEMBERS: Dean Johnson, Chairman
Jim Orlando
Connie Taft

GUESTS: Mr. David Stoutenger (regarding 21 River Street)

The minutes of the August 8, 2016 and September 6, 2016 meetings were not available and will be reviewed via email.

NEW BUSINESS

21 River Street Street– Computer Outlet North– signs

Mr. David Stoutenger is present to address the Board. The application is for two identical signs, one on the front and one on the side of the building. The sign will be placed within the existing sign boards on the façade. Both will have a white background with red vinyl letters and a red and navy logo. Chairman Johnson suggested painting the outermost wooden trim border around the sign boards to match the shutters, which will provide a contrast and also a frame for the signs.

Upon *motion* by Chairman Dean Johnson and second by Connie Taft to approve the signs for Computer Outlet North at 21 River Street as submitted with the addition that the existing wooden trim border around both signs will be painted to match the shutters. *Motion carried with a vote of 3:0.*

OTHER BUSINESS

Today is the Susan LaQuay's (ARB secretary) last meeting. Mary Augustus will be returning as the secretary at the January meeting.

Rescheduling of the January 2, 2017 meeting

January 2, 2017 is the New Year's Day observed holiday for the Village and the offices will be closed. The Board decided to reschedule that meeting for *Tuesday, January 3, 2017.*

The meeting was adjourned at 7:15.

Respectfully submitted,

Susan LaQuay

Susan LaQuay
ARB Secretary

****ADDENDUM – 12/6/2016**

Minutes dated August 8, 2016, September 6, 2016, and December 5, 2016 were sent via email to Board Members for review. They were approved as follows:

The minutes of the August 8, 2016 meeting were reviewed. Upon motion by C. Taft via email and second by Chairman Johnson via email, the minutes were approved as submitted. ***Motion carried.***

The minutes of the September 6, 2016 meeting were reviewed. Upon motion by C. Taft via email and second by Chairman Johnson via email, the minutes were approved as submitted. ***Motion carried.***

The minutes of the December 5, 2016 meeting were reviewed. Upon motion by C. Taft via email and second by Chairman Johnson via email, the minutes were approved as submitted. ***Motion carried.***

The emails pertaining to this vote are part of the record and are in the file.

Susan LaQuay

Susan LaQuay
ARB Secretary