

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.**

May 7, 2020

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins
Trustee Andrew Dryden

Others Attending – Village Attorney Bob Baldwin; Code Enforcement Officer Gregg Humphrey; Village Clerk Maureen Butler; Senior Center Coordinator Ruth Troy; Village Engineer Steve Darcangelo, Police Chief Mike Lefancheck and Videographer Linda Clarke.

The Pledge of Allegiance was recited.

Resolution #238/2019 Moved by Trustee Cico, second by Trustee O'Donnell
Resolved that the minutes from the Village Board meeting of April 16, 2020, be approved.

Carried

Citizen's Comments

Mayor Clarke noted that due to the Corona virus, the public was not invited. Comments and questions can be posted on Facebook Live. The meeting can also be viewed on Pac-B.

Trustee's Comments

Trustee Wilder requested that an executive session be held regarding an update on contract negotiations.

Mayor's Comments

Mayor Clarke noted

- that Village elections will be held on September 15th. More info to follow.
- that School Board elections and budget will be held on June 9th by absentee ballot; Primaries will be held on June 23rd by absentee ballot.
- that Court openings is still up in the air.
- that he does a FB live interview each Wednesday with Shelley Hoffman. During this session he asked businesses to let the village know how their business is doing. Seems that restaurants are doing well with take-outs.
- that there are no garage sales allowed.

Department Heads

Code Enforcement Officer Gregg Humphrey noted that his office is open for calls. Permits continue being requested and approved. He is beginning to reach out to the participants in the Main Street project requesting that they touch base with Engineer Steve Darcangelo about the status of their construction and to complete forms. The Red Mill Inn is working with an architect to begin construction for their proposed Senior living facility.

Village Clerk Maureen Butler stated that her office is still accepting payments through the mail, the drop box and by credit card. Village Hall is locked but someone is in the office taking phone calls.

Senior Center Coordinator Ruth Troy said that the staff is still reaching out to the Seniors to make sure they have everything that they need. She wanted to reassure everyone that the economic stimulus payment does not affect their eligibility for other federal programs. The Office of the Aging is in daily contact with Troy and is available for any questions.

Village Engineer Steve Darcangelo confirmed that his office is also open for calls. His staff will begin working fulltime again on Monday, May 11.

Chief Mike Lefancheck noted that the department's fingerprinting service has been suspended. The department is issuing people appearance tickets with plans to fingerprint and photograph them at a later time when it is safe for not only them but for his staff. The officers have had their share of calls that range from domestic disputes to other offenses related to those.

Pending Business

- **Local COVID Issues**

The mayor stated that most calls that he receives during this time he refers to the Police Chief as they mostly pertain to public safety.

New Business

- **Highway Garage Carport Construction Contract**

Resolution #239/2019 Moved by Trustee Cico, second by Trustee O'Donnell

Resolved to receive the bids for the *Highway Garage Carport Construction Contract* on Thursday, April 30, 2020 at 2:00 p.m.

Carried

- **Banner Request by the BCSD – Waiver of Fee**

Resolution #240/2019 Moved by Trustee Wilder, second by Trustee Cico

Resolved to waive the \$100.00 banner fee for the Baldwinsville School District. They are requesting a banner be placed on the Oswego Street wire for the months of May and June to celebrate the Class of 2020.

Carried

Clerk Butler noted that members of the BCSD will be on hand to show support when the banner goes up Monday morning at 8:00 a.m.

- **Employee Handbook – Revised 4.2020**

Resolution #241/2019 Moved by Trustee Dryden, by Trustee Stebbins

Resolved to approve the proposed Employee Handbook that was revised April 2020.

Tabled

Trustee Stebbins had some concerns about the section regarding disciplinary actions/work rules being left out of the handbook. Clerk Butler noted that this revision process has been a daunting task for her and the Chief and would like all comments prior to the next board meeting so the new handbook can be approved.

- **Memorial Day Proclamation**

Resolution #242/2019 Moved by Trustee O'Donnell, second by Trustee Wilder

Resolved to declare Saturday, May 30, 2020, as Memorial Day in the Village of Baldwinsville.

Carried

The mayor read the proclamation.

- **Executive Session-No Anticipated Action**

Resolution #243/2019 Moved by Trustee O'Donnell, second by Trustee Shepard

Resolved that the board retire into an executive session regarding an update of the Union contract at 8:15 p.m.

Carried

Resolution #244/2019 Moved by Trustee O'Donnell, second by Trustee Shepard

Resolved that the board returned from executive session at 8:30 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #245/2019 Moved by Trustee O'Donnell, second by Trustee Shepard

Resolved to pay the bills from their proper accounts, after audit.

Abstract #5

- General Fund Checks #45958 - #45992 \$ 71,771.37
- Water Fund Checks #24785 - #24791 \$ 1,931.60
- Sewer Fund Checks #23800 - #23801 \$ 137.90

Carried

- **Adjournment**

Resolution #246/2019 Moved by Trustee Dryden, second by Trustee Cico

Resolved that the meeting be adjourned at 8:30 p.m., until Thursday, May 21st at 7:30 p.m. via Zoom.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk

Village of Baldwinsville