

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,  
16 West Genesee Street, Baldwinsville, NY.**

**April 16, 2020**

Members Present: Mayor Dick Clarke  
Trustee Ruth Cico  
Trustee Mark Wilder  
Trustee Mike Shepard  
Trustee Megan O'Donnell  
Trustee Bruce Stebbins  
Trustee Andrew Dryden

Others Attending – Village Attorney Bob Baldwin; Code Enforcement Officer Gregg Humphrey; Village Clerk Maureen Butler; Senior Center Coordinator Ruth Troy; Village Engineer Steve Darcangelo, Police Chief Mike Lefancheck. And Videographer Linda Clarke.

The Pledge of Allegiance was recited.

**Resolution #228/2019** Moved by Trustee O'Donnell, second by Trustee Cico  
Resolved that the minutes from the Village Board meeting of March 19, 2020, be approved.  
**Carried**

**Citizen's Comments**

Mayor Clarke noted that due to the Corona virus, the public was not invited. The meeting can be viewed on Pac-B.

**Trustee's Comments**

Trustee Mark Wilder requested that an executive session be held regarding contract negotiations. Mayor Clarke stated that this will be item F. since he has an item to add under item E.

**Mayor's Comments**

Mayor Clarke noted

- that he was told by Chairperson Linda Ross that the Memorial Day parade was cancelled but they hoped to still hold the ceremonies at the various locations.
- that all the village employees will be wearing masks as they work throughout the village.
- that the Mayor's Association met via Zoom to share information and ideas during the COVID-19 pandemic.

**Department Heads**

Code Enforcement Officer Gregg Humphrey noted that he is not in the office but is working remotely. Regarding construction, even though it is deemed non-essential, a sole employee can continue working.

Village Clerk Maureen Butler stated that even though village hall is locked to the public, her office is being manned daily and it is business as usual. Collection of taxes began in March and continue through October. Water billing is continuing. Any payments can be made at the drop box located outside the door at village hall, mailed or by credit card through the village's website. Butler noted that the new date for the village elections has not been determined yet.

Senior Center Coordinator Ruth Troy said that she is in the Senior Center each day answering phones. Other staff are making calls checking on the well-being of the seniors. Ruth is coordinating with other staff, volunteers and instructors to

reach out to their Seniors with a video message. She is also in talks with Pac-B in the hopes of airing some of the Center's exercise programs. Troy reminded the viewing audience the importance of completing the 2020 census and the impact that it has on our community.

Due to COVID-19, Village Engineer Steve Darcangelo notified everyone that brush pick up will be done on the first and third weeks of the month instead of the normal weekly schedule. The Park-A-Truck program has been suspended during this time. Darcangelo wanted the residents to know that the water plant/department is operating as normal and there is no change in the water quality. Someone is at the DPW if you have any questions.

Chief Mike Lefancheck reminded the citizens that the police department officers and staff continue to be on duty 24/7. The department continues to focus on neighborhood patrols and business checks. The department has made some arrests during this time period and has also responded to social distancing calls.

### **Pending Business**

- **Local COVID Issues**

Attorney Bob Baldwin commented that besides the statewide orders there are executive orders county-wide which cover most everything. Baldwin questioned the board about any specific issues relative to the village as a result of this emergency that they feel specific actions may need to be taken. Baldwin noted that if there are things that need to be addressed, the board can issue an executive order relative to those under the new procedures that the state has come out with. If that happens, the Department of Health must get involved. Mayor Clarke stated that he didn't think there were any such issues at this time.

### **New Business**

- **Intermunicipal Cooperation Agreement**

**Resolution #229/2019** Moved by Trustee Stebbins, second by Trustee Wilder  
Resolved to authorize the mayor to sign *the Intermunicipal Cooperation Agreement* with the Town of Lysander to share resources in the undertaking of public works and other municipal improvement projects and services.

#### **Carried**

Trustee Wilder asked if the village reached out to Van Buren to see if they wanted to participate in this agreement. Clarke answered that he didn't believe so but that Lysander Supervisor Bob Wicks approached the village to put this cooperation in writing. This sharing of equipment with Lysander as well as with Van Buren has been going on for years.

- **Intermunicipal Agreement re Shared Services – Code Enforcement Officers**

**Resolution #230/2019** Moved by Trustee Wilder, second by Trustee Shepard  
Resolved to authorize the mayor to sign the *Intermunicipal Agreement Re: Shared Services of Code Enforcement Officers* with the Towns of Lysander and Van Buren. The term of this agreement shall be from the date of acceptance through December 31, 2020, and shall be renewed automatically unless either party notifies the other.

#### **Carried**

- **Intermunicipal Wastewater Agreement**

**Resolution #231/2019** Moved by Trustee Wilder, second by Trustee Dryden  
Resolved to authorize the mayor to sign the *Intermunicipal Wastewater Agreement* with the County of Onondaga with the term of January 1, 2020 through December 31, 2020. One objective of this agreement is to provide the Village of Baldwinsville with the information necessary to enable the village to operate and maintain its system in compliance with the County requirements.

#### **Carried**

Trustee Stebbins raised concerns relating to the agreement which were put at bay after a brief discussion with Engineer Darcangelo.

- **Arbor Day Proclamation**

**Resolution #232/2019** Moved by Trustee Cico, second by Trustee O'Donnell  
Resolved to declare Friday, April 24, 2020, as Arbor Day in the Village of Baldwinsville.

**Carried**

The mayor read the proclamation.

- **Extension of the State of Emergency**

**Resolution #233/2019** Moved by Trustee Dryden, second by Trustee O'Donnell  
Resolved to extend the State of Emergency that the village passed at the March 19<sup>th</sup> meeting until May 15<sup>th</sup>.

**Carried**

This is necessary for any situation that is not covered by the State and/or County orders.

- **Executive Session-No Anticipated Action**

**Resolution #234/2019** Moved by Trustee Cico, second by Trustee Wilder  
Resolved that the board retire into an executive session regarding an update of the Union contract at 8:15 p.m.

**Carried**

**Resolution #235/2019** Moved by Trustee O'Donnell, second by Trustee Wilder  
Resolved that the board returned from executive session at 8:58 p.m.

**Carried**

- **Motion to pay bills as audited**

**Resolution #236/2019** Moved by Trustee O'Donnell, second by Trustee Wilder  
Resolved to pay the bills from their proper accounts, after audit.

**Abstract #4**

- General Fund Checks #45932 - #45957 \$ 19,853.47
- Water Fund Checks #24777 - #24784 \$ 4,665.05
- Sewer Fund Checks #23793 - #23799 \$ 1,983.87

**Carried**

- **Adjournment**

**Resolution #237/2019** Moved by Trustee Dryden, second by Trustee Cico  
Resolved that the meeting be adjourned at 8:59 p.m., until possibly Thursday, May 7<sup>th</sup>, via Zoom.

**Carried**

Respectfully submitted,

*Maureen Butler*

Village Clerk  
Village of Baldwinsville