

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.**

March 19, 2020

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins

Absent: Trustee Andrew Dryden

Others Attending – Village Clerk Maureen Butler; Police Chief Mike Lefancheck; and videographer Andrew Millard of the Public Access Channel.

The Pledge of Allegiance was recited.

Resolution #219/2019 Moved by Trustee Stebbins, second by Trustee Cico
Resolved that the minutes from the Village Board meeting of March 5, 2020, be approved.

Carried

Citizen's Comments

Due to the Corona virus, the public was not invited. The meeting can be viewed on Pac-B.

Trustee's Comments

Trustee O'Donnell announced the winners of the Volunteer Center's Man and Woman of the Year award. They are Tom Perkins and Clara Rose Thomas. Perkins has been active with the fire department for over 60 years and Thomas is active in the United Methodist Church and was one of the founders of the Colonial Festival held each year for fourth graders. Due to COVID-19 there will be no celebration at this time.

Trustee Stebbins told of the "Backpack" program which offers food to qualifying children on the weekends. Since school is not in session they are trying to keep the program going with the help of many non-profit organizations and donations from the public.

Trustee Wilder encouraged the public to be smart and safe and forego any trips that had been planned.

Trustee Cico, on behalf of the Canton Woods Senior Center, reminded everyone that both Canton Woods and B'ville Express are closed but available by phone at 315-638-4536. Cico stated other emergency numbers that may be needed during this crisis.

Mayor's Comments

Mayor Clarke noted

- that all village buildings are locked and closed to the public. All village departments are available by phone.
- that this is a good time to check on your neighbors to see if they need anything.
- that this virus can be contained if you wash your hands, keep them away from your face, and be diligent about social distancing.

Department Heads

- Village Clerk Maureen Butler noted all water and tax payments can be put in the drop box at Village Hall or mailed to the office at 16 W. Genesee Street. Payments can also be processed by credit card through the website. The office is available by phone.

- Police Chief Mike Lefancheck spoke about the staffing and modifications that have been made at the Police department during COVID-19. He explained that the department will not respond to all ambulance calls except for drug overdoses, full arrests, injury to a child and when needed. The officers will go on calls to the two senior facilities that they have access to. If a resident needs them to respond it is recommended that they meet the officer outside of their home. The Police department has suspended the fingerprint service right now but currently will continue with car seat installation. The officers will not be enforcing the nighttime parking ban any longer.

Pending Business

There was none.

New Business

- **Waivers of the Open Container - PMI**

Resolution #220/2019 Moved by Trustee O'Donnell, second by Trustee Stebbins

Resolved to approve the village's promoter Creative Concerts' request to waive the open container law for the following 2020 Paper Mill Island events: Saturday, May 2; Friday, June 12; Saturday, June 13; Thursday, June 25; Friday, July 3; Saturday, July 4; Friday, July 17; Saturday, July 18; Thursday, July 30; Tuesday, August 4; and Friday, September 11.

Carried

- **Receive/Award Bid – Downer and Tappan Street Intersection Crosswalk Improvements Project**

Resolution #221/2019 Moved by Trustee Stebbins, second by Trustee Wilder

Resolved to receive the bids for the Downer and Tappan Street Intersection Crosswalk Improvements project on Wednesday, March 18, 2020, at 2:00 p.m.

Carried

Resolution #222/2019 Moved by Trustee Stebbins, second by Trustee O'Donnell

Resolved to award the *Downer and Tappan Street Intersection Crosswalk Improvements project bid*, that was received on Wednesday, March 18, to Belden Construction in the bid amount of \$39,400.00. This project will be funded in conjunction with Onondaga County Community Development through a grant received in 2019. The Village will be responsible for 25% of the project cost.

Carried

- **Appointment of Temporary employee in Clerk's Office - Linda Ross**

Resolution #223/2019 Moved by Trustee Wilder, second by Trustee O'Donnell

Resolved to appoint Linda Ross as a temporary employee in the Clerk's office on an as needed basis, effective immediately, at a rate to be determined.

Carried

- **Proclamation – Shirley DeLoff**

Resolution #224/2019 Moved by Trustee O'Donnell, second by Trustee Wilder

Resolved to proclaiming Thursday, March 26, 2020, as Shirley DeLoff Day in the Village of Baldwinsville, in celebration of her 100th birthday.

Carried

The mayor read the proclamation.

- **Mayor Granted – Powers for Emergency Services – COVID-19**

Resolution #225/2019 Moved by Trustee Stebbins, second by Trustee Wilder

Resolved giving the mayor “emergency powers” which he will need to make decisions under the circumstances listed in the attached resolution.

Carried

The mayor read the resolution establishing a “State of Emergency” in the village. This resolution included canceling all village related board meetings through April 15th. The next village board meeting to be held is on Thursday, April 16, 2020, unless an extension of the deadline is declared.

- **Motion to pay bills as audited**

Resolution #226/2019 Moved by Trustee Shepard, second by Trustee Wilder

Resolved to pay the bills from their proper accounts, after audit.

Abstract #25

- General Fund Checks #45897 - #45899 \$ 3,283.41
- Water Fund Checks #24768 \$ 124.30

Abstract #2

- General Fund Checks #45866 - #45896 \$ 56,867.72
- Water Fund Checks #24764 - #24767 \$ 2,692.28
- Sewer Fund Checks #23789 \$.09 (to be voided)

Carried

- **Adjournment**

Resolution #227/2019 Moved by Trustee Cico, second by Trustee O’Donnell

Resolved that the meeting be adjourned at 8:03 p.m., until the next village board meeting at 7:30 p.m., at Village Hall on April 16, 2020.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk
Village of Baldwinsville