

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
May 2, 2019**

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Megan O'Donnell
Trustee Mike Shepard
Trustee Andy Dryden
Trustee Bruce Stebbins

Others Attending – Attorney Bob Baldwin; Clerk Maureen Butler; Treasurer Anna Custer; Senior Center Coordinator Ruth Troy; Police Chief Mike Lefancheck; Engineer Steve Darcangelo; Amanda Mazzoni; Josh Cowins; Jim & Phyllis Dale; Cindy Clarke; Bob Wicks; Messenger Editor Ashley Casey; Chris & Dana Russo; and videographer Andrew Millard of the Public Access Channel.

The Pledge of Allegiance was recited.

Resolution #23/2019 Moved by Trustee Dryden, second by Trustee Cico
Resolved that the minutes from the Village Board meeting of April 18, 2019, be approved.

Carried

Citizen's Comments

Chris Russo, resident at 2540 Ellsworth Road, requested a waiver of the penalty on his 2019 – 2020 village tax bill. He explained that he and his family purchased the property in November 2018 and were unaware of the various taxes that would come due. Russo stated that he received the town and county tax bill in March 2019 (after the due date) and did not receive the village tax bill until April (also after the due date). Russo questioned the amount of time that it takes for a property transfer to be posted and the correct homeowner listed. The board was receptive to his request and asked Village attorney Bob Baldwin to look into whether a penalty can be reimbursed for this case.

Jim Dale spoke on behalf of Baldwinsville Center for the Arts detailing the 2019 events, the first being the Art Walk on June 1st, which will run along Oswego Street (between Oneida and Elizabeth Streets). There will be approximately 70 artists/vendors selling their wares. Other events include Music in the Parks; Shakespeare II and Ghost Walk 2019.

Presentation - Village of Baldwinsville Greenhouse Gas Inventory

Amanda Mazzoni, Senior Planner at the CNY Regional Planning & Development Board, introduced an ESF professor and a couple of his students who worked on a greenhouse gas inventory update for the municipal operations for the village. Data on utility and energy use was supplied to the students in which an analysis was done. The students presented the board with their findings. In 2015, the original inventory had been done. This is another step to become certified in the Smart Community program.

Presentation – Marble Street Lift Station Rehabilitation Project

Village Engineer Steve Darcangelo explained what lift stations are and why they are needed. He noted that there are five lift stations in the village. Those locations are Paper Mill Island, Ellsworth Road, Canton Street, Gentry Street and Marble Street. Because of its age, the Marble Street lift station was recently updated with new grinder pumps, new guide rails and control panels. Darcangelo explained the bidding process for the project.

Trustee's Comments

Trustee Wilder requested that an executive session be held regarding the update of PBA contract negotiations.

Mayor's Comments

Mayor Clarke noted:

- that a new business opened at 3 West Genesee Street – Sweet Dream Candy Shoppe.
- that on Tuesday, April 30th, attendees from the International Trails Symposium that was held at the OnCenter in Syracuse came to Baldwinsville to take advantage of our kayak launches and paddle along the Seneca River. Thirty attendees from the symposium launched canoes and kayaks at Mercer Park and paddled through Lock 24 down river to Community Park.
- that he would like to request an executive session regarding a personnel issue.

Department Heads

Attorney Bob Baldwin informed the board that he distributed the proposed local law for the Downer Street Planned Development Plan (PDD). He asked that they review it, plan on discussing the proposed local law and setting a Public Hearing at the next board meeting.

Village Clerk Maureen Butler commented on the earlier discussion regarding the reimbursement of the penalty on the Russo tax bill. She noted that many residents have issues and explanations on why the penalty should be waived and are told that failure to receive the tax bill is not a valid reason for the waiver. All homeowners are or should be aware of their property taxes and the due dates associated with them. Butler noted that her office does inform the requesting residents that the final decision about a waiver is up to the board.

Senior Center Coordinator Ruth Troy reminded everyone that May is Older Americans Month. Troy told of the many events that will be happening at Canton Woods Senior Center.

Police Chief Mike Lefancheck told of the successful “drug take back” event that was held in conjunction with Kinney Drugs. Lefancheck reminded the audience that receptacles are located at Village Hall and Canton Woods Senior Center for discarded prescriptions and sharps. The Chief reiterated for residents to lock their car doors when the car is parked in their driveways.

Pending Business

- **Annexation of Lysander Town Park – agreement**

Attorney Baldwin stated that he is still just waiting on the maps.

- **Employee Handbook**

Clerk Maureen Butler asked the mayor about the status of the requested County's copy of their handbook. Once received, the committee will review it.

- **Village Hall Energy Audit**

Engineer Darcangelo stated that an analysis was received but not reviewed yet. Once reviewed by him and Code Officer Gregg Humphrey, a recommendation will be made to the board. The mayor noted that this topic can be removed from the agenda.

- **Smokey Hollow PDD**

The Public Hearing will be held at the next village board meeting on Thursday, May 16, 2019.

New Business

- **Firework Display Agreement – Seneca River Days**

Resolution #24/2019 Moved by Trustee O'Donnell, second by Trustee Shepard

Resolved to authorize the mayor to sign the fireworks display agreement with Pyrotecnico for the Rotary's Seneca River Days event on Friday, June 14, 2019.

Carried

As in the past, the village will secure the fireworks display insurance and Rotary will reimburse the cost to the village.

- **Appointments – Seasonal Laborers**

Resolution #25/2019 Moved by Trustee Dryden, second by Trustee Cico

Resolved to appoint Alecia Kollbaum as a part time seasonal laborer in the Water department, at a rate of \$14.00/hour, with an effective date of May 6, 2019.

Carried

Resolution #26/2019 Moved by Trustee Wilder, second by Trustee Dryden

Resolved to appoint William Strife as a part time seasonal laborer in the Parks department, at a rate of \$13.00/hour, with an effective date of May 27, 2019.

Carried

Resolution #27/2019 Moved by Trustee O'Donnell, second by Trustee Dryden

Resolved to appoint Gunner Hunt as a part time seasonal laborer in the Parks department, at a rate of \$14.00/hour, with an effective date of May 20, 2019.

Carried

- **Blanket Undertaking Bond**

Resolution #28/2019 Moved by Trustee Dryden, second by Trustee Stebbins

Resolved to approve the Blanket Undertaking Bond covering all duly elected or appointed officials, or member of a governing body as required by § 3-308 of the Village Law; and it is confirmed that Village Justices are covered under said blanket undertaking, as required by Public Officials Law.

§ 11-2.

Carried

This resolution is a formality confirming the coverage and will be done at the annual meeting in the future.

- **Fund Transfer from Amphitheater Holding Account**

Resolution #29/2019 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to authorize the Treasurer to clear the prior years \$30,000.00 fund transfer from the Amphitheater holding account, HA630, back to General Fund, A391, due to unnecessary allocations.

Tabled

After a board discussion about the purpose of the fund, it was decided to table the resolution until it can be discussed further at the next board meeting.

- **2018 – 2019 Encumbrances**

Resolution #30/2019 Moved by Trustee Dryden, second by Trustee Wilder
Resolved to approve the 2018 – 2019 budget encumbrances as per attached sheet.

Carried

- **2018 – 2019 Budget Transfers**

Resolution #31/2019 Moved by Trustee O'Donnell, second by Trustee Shepard
Resolved to approve the 2018 – 2019 budget transfers as per attached sheet.

Carried

- **Executive Session-No Anticipated Action**

Resolution #32/2019 Moved by Trustee Cico, second by Trustee Wilder
Resolved that the board retire into an executive session for an update on the PBA contract negotiations and a personnel issue at 8:56 p.m.

Carried

Resolution #33/2019 Moved by Trustee O'Donnell, second by Trustee Shepard
Resolved that the board returned from executive session at 9:27 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #34/2019 Moved by Trustee Cico, second by Trustee Wilder
Resolved to pay the bills from their proper accounts, after audit.

Abstract #5

- General Fund Checks #44819 - #44868 \$ 83,235.92
- Water Fund Checks #24573 - #24579 \$ 870.90
- Sewer Fund Checks #23666 - #23670 \$ 32,712.05

Carried

- **Adjournment**

Resolution #35/2019 Moved by Trustee Dryden, second by Trustee O'Donnell
Resolved that the meeting be adjourned at 9:28 p.m., until the Public Hearing and next village board meeting at 7:30 p.m., at Village Hall on May 16, 2019.

Carried

Respectfully submitted,

Maureen Butler
Village Clerk