

**A Public Hearing was held by the Village Board of Trustees on December 20, 2018, to consider a proposed Local Law amending the Village Code of the Village of Baldwinsville, Chapter 268, to amend the Village Sign code and regulate electronic and LED signs.**

Members Present: Mayor Dick Clarke  
Trustee Mark Wilder  
Trustee Ruth Cico  
Trustee Bruce Stebbins  
Trustee Megan O'Donnell  
Trustee Mike Shepard  
Trustee Andy Dryden

Others Attending – Attorney Bob Baldwin; Attorney Joe Frateschi; Codes Officer Gregg Humphrey; Village Clerk Maureen Butler; Treasurer Anna Custer; Engineer Steve Darcangelo; Police Chief Mike Lefancheck; and Andrew Millard, a representative from the Public Access Channel.

The Public Hearing was called to order at 7:30 p.m. by Mayor Clarke and the Pledge of Allegiance was recited.

The Village Clerk read the Proof of Publication.

Comments in favor of the proposal: There were none.

Comments against the proposal: There were none.

**Resolution #201/2018** Motion by Trustee O'Donnell, second by Trustee Shepard  
Resolved that the Public Hearing be adjourned and closed at 7:32 p.m.

**Carried**

**A Public Hearing was held by the Village Board of Trustees on December 20, 2018, to consider a proposed Local Law enacting a moratorium on construction or development in those Planned Development Districts not contained specifically in the Village Code, pending review by the Village Board of Trustees of existing local law provisions and adopting specific rules for the Districts.**

The Public Hearing was called to order at 7:34 p.m. by Mayor Clarke.

The Village Clerk read the Proof of Publication.

Comments in favor of the proposal: There were none.

Comments against the proposal: There were none.

Code Enforcement Officer Gregg Humphrey confirmed that there are currently no active/open permits for the specified PDDs. Once the moratorium is approved any requests for building permits for these PDDs will be denied/put on hold.

**Resolution #202/2018** Motion by Trustee Dryden, second by Trustee Stebbins  
Resolved that the Public Hearing be adjourned and closed at 7:36 p.m.

**Carried**

**Respectfully submitted,**

*Maureen Butler*  
*Village Clerk*

**Minutes of the Meeting of the Village Board of Trustees held at 7:39 p.m. at Village Hall,  
16 West Genesee Street, Baldwinsville, NY.  
December 20, 2018**

**Resolution #203/2018** Moved by Trustee O'Donnell, second by Trustee Shepard  
Resolved that the minutes from the Village Board meeting of December 6, 2018, be approved.

**Carried**

**Citizen's Comments**

There were none.

**Trustee's Comments**

Holiday wishes were echoed by all.

**Mayor's Comments**

Mayor Clarke wished everyone a healthy and safe holiday season.

**Department Heads**

Attorney Baldwin requested that an executive session be held regarding an attorney/client confidential discussion with the village board.

Police Chief Mike Lefancheck reminded village residents to notify the Police department if they will be going away for any length of time and the officers will do periodic checks of their homes.

**Pending Business**

- **Annexation, Operation & Maintenance Agreement – Lysander Town Park**

This discussion will be postponed pending executive session.

- **Electronic Sign**

**Resolution #204/2018** Moved by Trustee Stebbins, second by Trustee Wilder  
Resolved to approve the proposed Local Law amending the Village Code of the Village of Baldwinsville, Chapter 268, to amend the Village Sign code and regulate electronic and LED signs.

**Carried**

- **PDD Moratorium**

**Resolution #205/2018** Moved by Trustee O'Donnell, second by Trustee Stebbins  
Resolved to enact a 180-day moratorium on construction or development in those Planned Development Districts not contained specifically in the Village Code, pending review by the Village Board of Trustees of existing local law provisions and adopting specific rules for the Districts.

**Carried**

Trustee Stebbins asked for confirmation on the PDDs that are covered by this moratorium. Humphrey noted that three PDDs are covered: Smokey Hollow Road (St. Mary's Apartments), McHarrie Towne and Landings at Meadowwood. Attorney Baldwin and Humphrey will review the site plans and the intention of each of the three PDDs at time of creation and propose a detailed description of each in Local Law format for approval into the Village Code. They will get input from the Planning Board. It was noted that a PDD can be done away with before any legislation is approved.

- **Employee Handbook**

Village Clerk Maureen Butler noted that the editing of the employee handbook is progressing.

- **Rental Registry**

Code Enforcement Officer Gregg Humphrey noted that he is working on it.

- **Local Law Change – Chapter 112 - Animals and Section 338-10 – Water**

**Resolution #206/2018** Moved by Trustee Dryden, second by Trustee Cico  
Resolved to set a Public Hearing for Thursday, January 17, 2019, at 7:30 p.m., regarding a “Local Law restating Chapter 112 – Animals.

**Carried**

**Resolution #207/2018** Moved by Trustee Wilder, second by Trustee O’Donnell  
Resolved to set a Public Hearing for Thursday, January 17, 2019, at 7:35 p.m., regarding a “Local law restating Section 338-10 of the Code of the Village of Baldwinsville - Water.

**Carried**

### **New Business**

- **Public Hearing – Tax Cap Waiver**

**Resolution #208/2018** Moved by Trustee Dryden, second by Trustee Stebbins  
Resolved to set a Public Hearing for Thursday, January 3, 2019, at 7:30 p.m., regarding a waiver of the tax cap.

**Carried**

- **School Resource Officer 2018-2019 School Year**

**Resolution #209/2018** Moved by Trustee Wilder, second by Trustee Stebbins  
Resolved to authorize the Mayor to sign the School Resource Officer agreement between the Village of Baldwinsville and the Baldwinsville Central School District for the 2018-2019 school year.

**Carried**

The school board had approved this agreement at their December 17, 2018, meeting.

- **Appointment – Aurora Halsey – Police Officer**

**Resolution #210/2018** Moved by Trustee Cico, second by Trustee Wilder  
Resolved to appoint Aurora Halsey as a full time Police Officer at a salary of \$65,317.00, with an effective date of January 2, 2019.

**Carried**

Halsey is currently employed at the village as a part-time officer. She will be starting as a Step V as a full-time officer.

- **Appointment – Dylan Hardesty – Police Officer**

**Resolution #211/2018** Moved by Trustee Shepard, second by Trustee Wilder  
Resolved to appoint Dylan Hardesty as a full time Police Officer at a salary of \$55,243.00, with an effective date of January 2, 2019.

**Carried**

Chief Lefancheck noted that Hardesty is a certified Police Officer that had previously been employed as a part-time officer and therefore is coming in as a Step II. He will need to undergo field training.

- **Waiver of the Open Container Law – Big Chill event**

**Resolution #212/2018** Moved by Trustee O'Donnell, second by Trustee Cico

Resolved to waive the open container law for the Chamber's Big Chill event on Saturday, January 26, 2019, from 12:00 noon – 3:00 p.m.

**Carried**

Village Clerk Maureen Butler stated that all their paperwork is in and they have already come in to give the board details of the event.

- **Declaration of Surplus**

**Resolution #213/2018** Moved by Trustee Stebbins, second by Trustee Wilder

Resolved to declare one computer server and other IT equipment that is no longer in use at the Department of Public Works as surplus, so it can be properly disposed.

**Carried**

- **Executive Session-No Anticipated Action**

**Resolution #214/2018** Moved by Trustee Wilder, second by Trustee Cico

Resolved that the board retire into an executive session regarding an attorney/client confidential discussion at 8:00 p.m.

**Carried**

**Resolution #215/2018** Moved by Trustee Dryden, second by Trustee Shepard

Resolved that the board returned from executive session at 8:20 p.m.

**Carried**

- **Motion to pay bills as audited**

**Resolution #216/2018** Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to pay the bills from their proper accounts, after audit.

**Abstract # 19**

- General Fund Checks #44289 - #44333 \$ 83,840.42
- Water Fund Checks #24480 - #24491 \$ 13,498.14
- Sewer Fund Checks #23605 - #23610 \$ 1,830.87

**Carried**

- **Adjournment**

**Resolution #217/2018** Moved by Trustee O'Donnell, second by Trustee Shepard

Resolved that the meeting be adjourned at 8:22 p.m., until the Public Hearings and next Village Board meeting on Thursday, January 3, 2019, beginning at 7:30 p.m.

**Carried**

**Respectfully submitted,**

*Maureen Butler*  
*Village Clerk*