

**Minutes of the Meeting of the Village Board of Trustees held at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
December 05, 2024**

Members Present: Mayor Bruce Stebbins
Trustee Megan O'Donnell
Trustee Ruth Cico
Trustee Mike Shepard
Trustee Eric Reinagel
Trustee Nate Collins
Trustee Donna Freyleue

Others Attending – Attorney Bob Baldwin; Village Clerk Jody DePaulis; Treasurer Mark Baker; DPW Superintendent Taran Pashow and Police Chief Mike Lefancheck; PAC-B Videographer Jonah Hawthorne; Citizens: Vickie Freyleue

The Pledge of Allegiance was recited.

Resolution #185/2024 Moved by Trustee Collins, second by Trustee Cico
Resolved that the minutes from the Village Board meeting of November 21, 2024, be approved.

Carried

Citizen Comments-Agenda items only-None

Trustee's Comments-

Trustee Shepard-Apologized for not being at the last meeting, he did watch it on the website at a later time.

Trustee Cico-Thanked the DPW, Police and Jeff Belczak for the Parade of Lights and tree lighting. It was a cold but successful night. Trustee Cico also wanted to add an agenda item. Motion to reduce the minimum age requirement for Canton Woods Senior Center from 60 years old to 55 years old.

Trustee Freyleue-Hoped everyone had a wonderful Thanksgiving.

Mavor's Comments-Wanted to echo the thank-you's to the DPW, Police and Trustee Cico on what looked like a seamless event. There is a lot of work that goes in behind the scenes. He also wanted to thank the same group for the work on the Turkey Trot. Trustee Shepard asked how many people attended, it looked like an exceptionally large crowd, with 10-12 people deep along the parade route. Chief Lefancheck stated he will be meeting with the Fire Chief to go over the event. The events were more than 2,000 but less than 10,000. They will also speak about adjustments needed for the event next year that is less impactful on the community and staff.

Department Heads

Treasurer Mark Baker-Wanted to remind everyone of the Budget work session on December 12, 2024, at 5:00 pm at Village Hall. Budgets will be given to Trustee's by Monday, 12/9, so everyone can have a chance to look it over before the meeting. Also, between Monday and Thursday, he will have the Global Budget for the Village for everyone to look at.

Sr Coordinator Rene' McMonagle-On December 16th, the Senior Center will have carolers at 3:00 and at 5:00 pm, the Girl Scouts will be there to help seniors decorate cookies. On December 18th, the Phoenix Middle School Chorus will be there singing Christmas songs. Also on December 31st, they will be hosting a Holiday Party.

Superintendent of Public Works Taran Pashow-Wanted to thank the DPW for the Turkey Trot and Parade of Lights. Also, wanted to give recognition to Dannie Weir, for all his work on the two events. He also reminded residents, to please remove their cars from the street overnight, so the plows can get through. Also, Trustee Shepard asked about leaf pickup. Is there somewhere that residents can bring their bagged leaves to drop off? At this time, Superintendent Pashow said there was.

Police Chief Mike Lefancheck-Thanked the DPW with their assistance in the events. Lieutenant Lockwood did an excellent job planning both events. He wanted to thank him and staff for their work during the event. Trustee O'Donnell asked if tickets are now being given out for parking overnight, and Chief Lefancheck did confirm that it is now happening.

Pending Business

- Section 242 Village Code

Resolution #186/2024 Moved by Trustee Freyleue, second by Trustee Reinagel

Resolved to approve a proposed Local Law to amend Section 242 of the village code, specifying regulation for food trucks.

Tabled

Resolution #187/2024 Moved by Trustee Reinagel, second by Collins

Resolved to approve a proposed Local Law to change the zoning district of property located at 48 Salina St from its current designation of R-1 (Residential) zoning to the B-1 (Business) zoning district.

Tabled

Discussion of opting into the NYS Cannabis law- A discussion ensued with board members on the % percentage of revenue that would be given if it was opting in with the Town. After the state portion, 75% goes to the Village while 25% goes to the County. Also, members spoke about the state requirements for code and area where the stores could be. Many areas are five hundred feet, but the village can change that and go bigger. The Village can limit places on where they can go. They can be prohibited in the 4 corners and the Genesee overlay district. Attorney Baldwin is going to put something together, so board members can look at it. Trustee Shepard voiced his opinion that his vote will always be a no, to opting in. He asked the question of why the village would want to invite this into our community. For a profit of \$50,000 it is not worth it. He does not want family members to have to walk by these places on their way to school. Trustee Cico also echoed his comments that her vote would be no. Items also discussed were the current operations that had undercover purchases of items that were not supposed to be for sale. The board members will review more material before making any decisions on this item.

New Business

- New Hire

Resolution #188/2024 Moved by Trustee Collins, second by Trustee Cico

Resolved to approve Judith Murray as a part time Information Aide in the Village Clerk's office, effective January 06, 2025, at a rate of \$20.87/hr. for a total of 20 hours a week.

Carried

- Agreements

Resolution #189/2024 Moved by Trustee O'Donnell, second by Trustee Freyleue

Resolved to approve the Mayor to sign the Municipality Service Agreement between the Village of Baldwinsville and Solar Simplified, LLC.

Carried

Mayor Stebbins spoke about the benefits for the Village, if residents sign up with them, the village receives 50.00 per household and the Village receives points for grants from NYSERDA.

Resolution #190/2024 Moved by Trustee Reinagel, second by Trustee Collins

Resolved to approve the Mayor to sign the Intermunicipal Wastewater Agreement between the Village of Baldwinsville and the County of Onondaga

Tabled

- Budget Modifications

Resolution #191/2024 Moved by Trustee O'Donnell, second by Trustee Collins

Resolved to approve budget modifications as proposed in the document 2024-12-05 Budget modifications for 2024-2025 budget.

Carried

- **Canton Woods Age Requirement**

Resolution #192/2024 Moved by Trustee Cico, second by Trustee Collins

Resolved to reduce the minimum age requirement for Canton Woods Senior Center from 60 years old to 55 years Old.

Carried

Public Comments: None

- **Motion to Pay Bills as Audited**

Resolution #193/2024 Moved by Trustee Collins, second by Trustee Cico

Resolved to pay the bills from their proper accounts, after audit.

Abstract # 19

- General Fund Checks #50496 - #50532 \$ 649,510.37
- Water Fund Checks #25800 - #25804 \$ 924.43
- Sewer Fund Checks #24406 - #24410 \$ 4,034.37

- **Adjournment**

Resolution #194/2024 Moved by Trustee Collins, second by Trustee Cico

Resolved that the meeting be adjourned at 8:06 p.m., until the budget work session on Thursday, December 12, 2023, at 5:00 p.m. and the next Village Board meeting on Thursday, December 19, 2023, beginning at 7:30 p.m. at Village Hall.

Carried

Respectfully submitted,

Jody DePaulis
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2024

NUMBER 019

TOTAL CLAIMS: \$649,510.37

Voucher #	Claimant	Account #	Amount	Check
5596	ADVOWASTE MEDICAL SERVICES 224612/224612 ,11/19,SVS	A3120.4	49.45	50496 12/06/2024
5597	LEWIS UNIFORM COMPANY LLC 281173/281173 ,11/18,SVS	A3120.4	206.97	50497 12/06/2024
5597	LEWIS UNIFORM COMPANY LLC 281174/281174,11/18,SVS	A3120.4	129.97	50497 12/06/2024
5598	NYS & LOCAL RETIREMENT SYSTEM 2025 ANNUAL INVOICE/2025 ANNUAL INVOICE,PENSION	A9015.8	433,854.00	50498 12/06/2024
5599	NYS & LOCAL RETIREMENT SYSTEM 2025 REG PENSION CONTR/2025 REGULAR PENSION CONTRIBUTION	A9010.8	189,049.00	50499 12/06/2024
5600	PAC-B, INC. FRANCHISE FEE,VERIZON,3RD QTR/FRANCHISE FEE,VERIZON,3RD QTR	A7560.4	1,266.72	50500 12/06/2024
5601	CHARTER COMMUNICATIONS 143443901111424/143443901111424 ,11/14,SVS	A1620.47	22.91	50501 12/06/2024
5602	TOSHIBA FINANCIAL SERVICES 5032170074/5032170074,11/19,SVS	A7610.4	429.75	50502 12/06/2024
5603	UPSTATE TEMP CONTROL 22511/22511,11/25,SVS	A1620.45	210.00	50503 12/06/2024
5603	UPSTATE TEMP CONTROL 22501/22501,11/13,SVS	A3120.3	835.00	50503 12/06/2024
5604	VILLAGE HARDWARE 217106499/217106499 ,11/24,SILVER PAINT MARKER	A3120.4	4.48	50504 12/06/2024
5604	VILLAGE HARDWARE 217106632/217106632 ,11/25,BATT CAMERA	A3120.4	37.66	50504 12/06/2024
5605	WB MASON 250150931/250150931,10/30,CODES EXP	A3620.4	20.77	50505 12/06/2024
5605	WB MASON 250641108/250641108 ,11/21,BARN	A5110.4	14.32	50505 12/06/2024
5605	WB MASON 250518078/250518078,11/15,BARN	A5110.4	73.22	50505 12/06/2024
5605	WB MASON 250544300/250544300,11/18,SVS	A7610.4	56.94	50505 12/06/2024
5606	PITNEY BOWES GLOBAL FIN LLC 3319976463/3319976463 ,9/18-12/17,SVS	A1410.4	522.48	50506 12/06/2024
5607	NATIONAL GRID 40525-72106/40525-72106 ,10/17-11/18,SVS	A5110.5	22.82	50507 12/06/2024
5607	NATIONAL GRID 34950-80104/34950-80104,10/18-11/19,SVS	A5182.4	7,217.54	50507 12/06/2024
5607	NATIONAL GRID 56373-98009/56373-98009,10/18-11/19,SVS	A5182.4	433.05	50507 12/06/2024
5608	RENAISSANCE G000040044-00001/G000040044-00001,DECEMBER PREMIUM	A9045.8	64.54	50508 12/06/2024
5609	SOLVAY BANK 3040334/3040334 ,LOAN (LATE FEE)	A3120.2	23.45	50509 12/06/2024
5610	AMAZON CAPITAL SERVICES 1XM9-CC3H-VJK9/1XM9-CC3H-VJK9,11/17,EXPENSES	A5010.4	38.98	50510 12/06/2024

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GENERAL FUND

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ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2024

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Voucher #	Claimant	Account #	Amount	Check
5610	AMAZON CAPITAL SERVICES 1QJP-DQRW-CQXX/1QJP-DQRW-CQXX ,11/15,BARN	A5110.4	75.98	50510 12/06/2024
5610	AMAZON CAPITAL SERVICES 1K7V-JCXT-4VRY/1K7V-JCXT-4VRY ,11/14,TOOLS	A5110.4	690.08	50510 12/06/2024
5610	AMAZON CAPITAL SERVICES INT3-6WN4-97D3/INT3-6WN4-97D3 ,11/18,TOOLS	A5110.4	429.97	50510 12/06/2024
5610	AMAZON CAPITAL SERVICES 19C7-RYJP-TK3V/19C7-RYJP-TK3V,11/22,PARKS EXP	A7110.4	246.97	50510 12/06/2024
5610	AMAZON CAPITAL SERVICES 19VJ-HCLW-7J4M/19VJ-HCLW-7J4M,11/21,PARKS EXP	A7110.4	246.97	50510 12/06/2024
5611	FASTENAL COMPANY NYSY185345/NYSY185345,10/29,V&E REPAIR	A5110.4	281.98	50511 12/06/2024
5611	FASTENAL COMPANY NYSY185494/NYSY185494,10/29,V&E REPAIR	A5110.4	186.06	50511 12/06/2024
5612	GRAINGER 9267932318/9267932318 ,10/2,V&E REPAIR	A5110.4	56.74	50512 12/06/2024
5612	GRAINGER 9318323673/9318323673,11/15,PARKS EXP	A7110.4	1,023.45	50512 12/06/2024
5613	JACKSON WELDING & GAS 0070051102/0070051102 ,11/18,EQUIP MAINT	A5110.4	1,407.90	50513 12/06/2024
5613	JACKSON WELDING & GAS 0070051101/0070051101,11/18,EQUIP MAINT	A5110.4	108.23	50513 12/06/2024
5613	JACKSON WELDING & GAS 0070051103/0070051103 ,11/18,EQUIP MAINT	A5110.4	148.45	50513 12/06/2024
5614	J. C. SMITH, INC. 1788432/1788432 ,11/20,STREET MAINT	A5110.4	265.60	50514 12/06/2024
5615	TERRABOUND SOLUTIONS, INC. BALDWIN18/BALDWIN18 ,11/18,PARKS EXP	A7110.4	807.00	50515 12/06/2024
5616	UNIFIRST CORPORATION 1100140052/1100140052 ,11/22,BARN	A5110.4	69.66	50516 12/06/2024
5616	UNIFIRST CORPORATION 1100137789/1100137789 ,11/15,BARN	A5110.4	69.66	50516 12/06/2024
5617	WELL NOW URGENT CARE 99451/99451,11/14,BARN	A5110.4	75.00	50517 12/06/2024
5618	VERIZON 9978410889/9978410889 ,10/11-11/10,SVS	A5010.4	39.14	50518 12/06/2024
5619	A T & T MOBILITY 287346734628/287346734628 ,10/1-10/31,SVS	A5010.4	2.61	50519 12/06/2024
5619	A T & T MOBILITY 287346734628/287346734628 ,10/1-10/31,SVS	A5110.4	36.77	50519 12/06/2024
5620	JOHN DEERE FINANCIAL 11113-19985/11113-19985 ,10/30,V&E REPAIR	A5110.4	53.63	50520 12/06/2024
5621	SCHWAAB, INC. 4658307/4658307,11/25,SVS	A1410.4	23.50	50521 12/06/2024
5622	CINTAS 4212747026/4212747026,11/25,SVS	A7610.4	92.95	50522 12/06/2024

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GENERAL FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2024

NUMBER 019

TOTAL CLAIMS: \$649,510.37

Voucher #	Claimant	Account #	Amount	Check
5623	JOHN HART 120124V/120124V,12/1/24,VH	A1410.4	1,300.99	50523 12/06/2024
5623	JOHN HART 1121224DPW/1121224DPW	A5010.4	170.12	50523 12/06/2024
5624	PRO-TECH SALES INV4382/INV4382,SUPPLIES	A3120.4	385.00	50524 12/06/2024
5625	NAPA AUTO PARTS 226203/226203,11/27,FLEX PIPE	A3120.4	24.99	50525 12/06/2024
5625	NAPA AUTO PARTS 226226/226226,11/27,FLEX TUBE	A3120.4	55.99	50525 12/06/2024
5625	NAPA AUTO PARTS 225972/225972,11/25/24,SUPPLIES	A3120.4	102.51	50525 12/06/2024
5625	NAPA AUTO PARTS 225975/225975,11/25/25,SUPPLIES	A3120.4	132.81	50525 12/06/2024
5625	NAPA AUTO PARTS 225990/225990,11/25/24,SUPPLIES	A3120.4	7.99	50525 12/06/2024
5626	OREILLY AUTOMOTIVE INC 5981-223725/5981-223725,11/25/24,SUPPLIES	A3120.4	43.74	50526 12/06/2024
5626	OREILLY AUTOMOTIVE INC 5981-223891/5981-223891,11/27/24,SUPPLIES	A3120.4	9.75	50526 12/06/2024
5627	SYRACUSE TIME & ALARM CO INC 157997/157997,12/2,SVS	A7610.4	780.00	50527 12/06/2024
5628	BUTLER DISPOSAL SYSTEMS 12771/12771,12/1-12/31,SVS	A1620.45	45.23	50528 12/06/2024
5628	BUTLER DISPOSAL SYSTEMS 12800/12800,12/1-12/31,SVS	A7610.4	24.85	50528 12/06/2024
5629	COMMUNITY MEDIA GROUP 367300/367300,11/27,SVS	A1410.4	21.32	50529 12/06/2024
5629	COMMUNITY MEDIA GROUP 367299/367299,11/27,SVS	A7550.4	160.00	50529 12/06/2024
5630	STATE COMPTRROLLER 3140330-2024-10-01/3140330-2024-10-01,OCT, 2024 CRT FEES	A690	3,841.00	50530 12/06/2024
5631	SANICO, INC S192796/S19279,SUPPLIES,BARN	A5110.4	281.76	50531 12/06/2024
5632	SUPREME CLEAN & RESTORATION 4648CE/4648CE,11/30/24	A1620.45	1,100.00	50532 12/06/2024

Total:

649,510.37

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract # 19 is \$ 1049,510.37.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 10th day of December, 2024

CL# 50490-50532

Jody Ann DePaulis
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2024

NUMBER 019

TOTAL CLAIMS: \$924.43

Voucher #	Claimant	Account #	Amount	Check
1251	OCWA 205393/205393,11/30,WATER DIST EXP	F8340.4	316.52	25800 12/06/2024
1252	F.W.WEBB COMPANY 88108603/88108603 ,11/6,WATER DIST EXP	F8340.4	109.59	25801 12/06/2024
1253	VERIZON 9978410889/9978410889 ,10/11-11/10,SVS	F8320.4	37.99	25802 12/06/2024
1254	A T & T MOBILITY 287346734628/287346734628 ,10/1-10/31,SVS	F8320.4	35.33	25803 12/06/2024
1255	NYS ENV CONSERVATION 9990000655317/9990000655317 ,11/15,WATER DIST EXP	F8340.4	425.00	25804 12/06/2024
Total:			924.43	

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract # 19 is \$ 924.43.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 10th day of December, 2024

CK # 25800 - 25804

Jody Ann DePaulo
Village Clerk

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF BALDWINSVILLE

ONONDAGA COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2024

NUMBER 019

TOTAL CLAIMS: \$4,034.37

Voucher #	Claimant	Account #	Amount	Check
688	AMAZON CAPITAL SERVICES 1DXL-9M3Y-9V9M/1DXL-9M3Y-9V9M,11/14,OFFICE EXP	G8120.4	181.98	24406 12/06/2024
689	CSX TRANSPORTATION 8475997/8475997,11/12,OFFICE EXP	G8120.4	305.33	24407 12/06/2024
690	VERIZON 9978410889/9978410889 ,10/11-11/10,SVS	G8120.4	44.00	24408 12/06/2024
691	A T & T MOBILITY 287346734628/287346734628 ,10/1-10/31,SVS	G8120.4	36.77	24409 12/06/2024
692	GRAINGER 9308381236/9308381236,11/7,LINE MAINT EXP	G8120.4	587.99	24410 12/06/2024
692	GRAINGER 9308893883/9308893883,11/7,LINE MAINT EXP	G8120.4	2,878.30	24410 12/06/2024
Total:			4,034.37	

To The Treasurer:

The claims on this Abstract having been presented to the Board of Trustees of the Village of Baldwinsville, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name. The total for Abstract 19 is \$ 4,034.37.

In witness whereof, I have hereunto set my hand as Village Clerk of the Village of Baldwinsville on this 10th day of December, 2024

CK# 24406-24410


Village Clerk

VILLAGE OF BALDWINSVILLE



Mark Baker, Treasurer
16 West Genesee Street
Baldwinsville, NY 13027
(315) 635-3521



To: Village Board Members

From: Mark Baker, Treasurer

Re: Budget Modifications – 2024-2025 Budget

Date: December 5, 2024

Following, please find proposals for budget modifications:

1. Budget modifications reflecting the increased use of Clerk – Contractual ledger. The proposal is:

- Decrease to Expense Budget line A1410.43 – Clerk - Projects from \$800 to \$0.
- Decrease to Expense Budget line A1325.4 – Treasurer – Contractual from \$8,500 to \$7,435.
- Increase to Expense Budget line A1410.4 – Clerk - Contractual from \$49,550 to \$51,415.

Our Paychex expense has been more than anticipated.

2. Budget modifications to fund Police Overtime. The proposal is:

- Decrease to Expense Budget line A3120.1 – Police – Personal Services from \$1,370,885 to \$1,359,684.
- Increase to Expense Budget line A3120.13 – Police - Overtime from \$113,917 to \$125,118.

This change funds Police Overtime from the Police Salaries line which is trending under budget.

3. Budget modifications reflecting ARB meeting expense. The proposal is:

- Decrease to Expense Budget line A8010.1 – ZBA – Personal Services from \$4,450 to \$4,375.
- Increase to Expense Budget line A8010.11 – ARB – Personal Services from \$150 to \$225.

ARB meeting expenses exceed expected budget.

4. Budget modifications to fund NYS Retirement expense. The proposal is:

- Increase to Revenue Budget line A1089 – Other Tax Items from \$80,000 to \$150,331.
- Increase to Revenue Budget line A1090 – Interest & Penalties on Real Property Taxes from \$16,000 to \$17,188.
- Decrease to Expense Budget line A3120.11- Police – Personal Services – SRO from \$163,800 to \$140,636.
- Increase to Expense Budget line A9010.8 – NYS Retirement from \$168,231 to \$189,049.
- Increase to Expense Budget line A9015.8 – Fire & Police Retirement from \$359,989 to \$433,854.

This change recognizes increased retirement expense and funds that with higher than expected Other Tax Items, Penalties, and lower than expected cost of School SROs.

Thank you for your consideration.