**Minutes of the regular meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,**

**16 West Genesee Street, Baldwinsville, NY.**

**March 15, 2012**

Members Present: Mayor Joseph Saraceni

Trustee Mark Wilder

Trustee Dick Clarke

Trustee Bruce Stebbins

Trustee Megan O’Donnell

Trustee Mike Shepard

Trustee Rick Presley

Others Attending - Village Attorney Dave Jones; Police Chief Michael Lefancheck; Village Engineer Tim Baker; Senior Center Coordinator Ruth Troy; Village Clerk Maureen Butler; Claudette Roller; Nancy Loveland; and Colin Kahl, a representative of the Public Access Channel.

The meeting was called to order by Mayor Saraceni and the Pledge of Allegiance was recited.

**Resolution #58/2012** Motion by Trustee Wilder, second by Trustee O’Donnell

Resolved that the minutes from the regular Village Board meeting of March 1, 2012, be approved.

**Carried**

**Citizen’s Comments**

No Comments

**Trustees’ Comments**

Trustee Stebbins reminded the residents that the village election is on Tuesday, March 20th.

Trustee Clarke added item F. to new business – Implementation of a non-resident fee at Canton Woods Senior Center.

**Mayor’s Comments**

The mayor requested an executive session regarding a possible land sale. He urged residents to exercise their right to vote. Mayor Saraceni spoke of the Optimist Club dinner meeting that he had attended. A discussion regarding the mural at the four corners occurred at the meeting. The mayor expressed his excitement and willingness to help Emily Ekross, the girl scout interested in re-doing the mural as a scout project.

**Department Heads**

Attorney Dave Jones spoke on Codes Officer Gregg Humphrey’s behalf regarding Gregg’s update on unsafe properties, dated 3/15/2012.

Village Clerk reiterated that the Village election will be held on Tuesday, March 20th from noon – 9:00 p.m.

Senior Center Coordinator Ruth Troy stated that there was a Needs Assessment done by the Community Health Foundation and the Gifford Foundation with Baldwinsville being a target neighborhood and the results will be presented on Thursday, March 22nd at 4:30 p.m. There will also be a dinner that evening in conjunction with the presentation of the results. Reservations are necessary.

Police Chief Mike Lefancheck noted that the Annual Vera House White Ribbon campaign will begin on March 23rd and go through April 1st. This year’s slogan is “No Excuse For Abuse”. This is Vera House’s primary fund raiser in which approximately $70,000.00 was raised in 2011.

**Presentation from the Baldwinsville Chamber of Commerce of a beautification donation and from the Women’s Garden Club of a donation for Christmas decorations**.

The Baldwinsville Chamber of Commerce will present their donation at the April 5, 2012 village board meeting.

Nancy Loveland from the Women’s Garden Club gave a donation for up to $1,200.00 to the village to go towards the purchase of additional snowflake decorations. These additional flakes will be put up in Village Square and throughout the village, where needed.

**Pending Business**

* **South Shore East Trail**

Village Engineer Tim Baker commented that plans and calculations were submitted to the Department of Transportation by Plumley Engineering. The village is waiting on a response from the DOT regarding the status of these plans. Trustee Stebbins asked for information from Tim regarding the bridge that needs to be installed over Crooked Brook. The bridge was purchased from Ogdensburg and based on the DOT recommendation meets the requirements for pedestrian traffic only.

* **AT&T Proposed Modification**

AT&T contacted Dave Jones and they are waiting on financials. It is moving forward.

* **Paper Mill Island Contract Revisions**

Trustee Presley clarified that the contract revisions is only one item that the committee is working on. The other two items are the Rt. 48 lighting and the sound system. Attorney Dave Jones will be going to the next committee meeting to review the revised wording of the Paper Mill Island rental application. Tim Baker spoke about the lighting that will go over Rt. 48. The installation of the 40 foot tower will be done shortly now that the DPW have built concrete forms to mount it on. The village will need to secure a permit from the NYS Canal Corporation because the part or all of the installation will be on Canal property. The Canal Corp is aware that the village would like that permit as soon as they approve the application. The committee is also looking into the possibility of using LED lights for this purpose. Trustee Presley spoke on the third item which is the sound system. He noted that Tim has scheduled a demonstration of a new sound system for next week. The usual promoters will be invited to this demonstration. If the committee is comfortable with the demo they will recommend to the board that the village purchase its own sound system. This should alleviate the problems with the volume and direction of the sound of the music. Funding for the sound system has been set aside annually in a capital reserve account for Paper Mill Island improvements.

Trustee O’Donnell asked if the safety issues that were reported last year had been repaired. Tim Baker noted that all will be repaired by the first event of the season.

* **Code Book Organizational Analysis**

Dave Jones has been notified that General Codes Publishing is in receipt of the organizational survey that he and Gregg had completed and will be getting to the next step in the process. They will update both him and Maureen when the next step is complete and will supply the village with a draft in May. Jones recommended and the mayor concurred that this item be removed from the agenda until we receive an update from the publisher.

A discussion ensued about the code regarding vendor sales in the village. Recently, a used car sale was held at a property located in the village with the permission of the commercial property owner. This sale was in violation of the code. Per the Village Code, this violation incurs a $250.00 per week fine. The mayor recommended that this fine be reviewed and possibly increased at the April annual meeting. He also suggested that the local law regulating “Peddlers, Vendors and Solicitors” be reviewed and updated.

* **Mercer Park Snack Bar Rental**

Village Engineer Tim Baker researched the cost of required site improvements to the Mercer Park snack bar and came up with an approximate cost of $3,000.00. This funding could possibly be covered under the Community Development grant that the village has received. Trustee Wilder confirmed that the pavilion repair costs would be covered first under the Community Development grant and if there were funds remaining the balance would go towards the snack bar.

The board discussed a possible set monthly rate for the rental of the snack bar to be paid by Claudette Roller. One board concern that was expressed is the Seneca River Days’ July 13, 2012, event. The Rotary Club usually brings in a substantial amount from the snack bar. It was suggested that some sort of agreement between Claudette and the Rotary needs to be made regarding the use of the snack bar for that event.

Another concern is whether this rental needs to be put out for bid. Dave Jones will look into this and report back.

**Resolution #59/2012** Motion by Trustee Clarke, second by Trustee Presley

Resolved that the Village Board supports the efforts of Claudette Roller for the seasonal rental of the Mercer Park snack bar providing she fulfills the requirements of a food vendor in New York State by submitting all permits and insurance to the village and also that a license exists between said vendor and the village for the hours of operation, maintenance requirements, and season with a $75.00 monthly fee, as well as Claudette and the Rotary Club can coming up with an amicable agreement for the use of the snack bar during Seneca River Days.

**Carried**

* **Implementation of a fee for non-residents at Canton Woods Senior Center**

Trustee Clarke explained that the Canton Woods board is interested in implementing a reasonable user fee for non-residents of the Towns of Lysander and Van Buren.

**Resolution #60/2012** Motion by Trustee Clarke, second by Trustee Presley

Resolved to offer the Village board’s endorsement to the Canton Woods board to institute a non-resident user fee.

**Carried**

Trustee Stebbins expresses his concern on where this user fee will go. The mayor stated that this user fee will go into the General fund of the village allocated as revenue for Canton Woods. Any monies left at the end of the year will be put into the Canton Woods reserve account for Canton Wood’s use.

***New Business***

* **Change to 2012-2013 Village Tax**

**Resolution #61/2012** Motion by Trustee Clarke, second by Trustee Wilder

Resolved to approve the correction of a 2012-2013 village tax bill from $609.74 to $457.31 for the property located at 14 Mechanic Street. The owner had applied for a disability limited income exception through the Town of Lysander but it was not applied to the village taxes in error. This adjustment will change the total tax warrant to $2,401,712.36 from the original amount of $2,401,864.79.

**Carried**

Maureen Butler noted that Lysander Assessor Theresa Golden corrected this clerical error and notified the county to issue us notification to do a corrected tax bill for this property.

* **Waiver of Open Container Law – 6/9/2012**

**Resolution #62/2012** Motion by Trustee Clarke, second by Trustee O’Donnell

Resolved to approve the request from Dan Mastronardi for a waiver of the open container law for his Paper Mill Island event on Saturday, June 9, 2012, from 6pm. to 11pm.

**Carried**

* **Waiver of Open Container Law – 7/6 & 7/7/2012**

**Resolution #63/2012** Motion by Trustee Stebbins, second by Trustee O’Donnell

Resolved to approve the request from Grandstand Sales, Inc. for waivers of the open container law for their Paper Mill Island events on Friday and Saturday, July 6th and 7th, from 4:00pm. to 10:30pm.

**Carried**

* **Christmas Decoration Purchase**

**Resolution #64/2012** Motion by Trustee Stebbins, second by Trustee Presley

Resolved to approve the purchase of additional snowflakes up to $7,500.00 to compliment the current Christmas decorations.

**Carried**

The mayor received a quote from Downtown Decorations at a reduced price of $350.00/3’ snowflake that is good through March 29, 2012. This funding will be partially offset by the donations received by the Baldwinsville Chamber of Commerce and the Women’s Garden Club.

* **Authorization – Voting machine Tech**

**Resolution #65/2012** Motion by Trustee Clarke, second by Trustee Shepard

Resolved to authorize Fred DiRisio as the voting machine tech for the upcoming village election on Tuesday, March 20, 2012, with an initial call fee of $50.00 and any additional callout charges of $25.00/callout.

**Carried**

* **Executive Session**

**Resolution #66/2012** Motion by Trustee O’Donnell, second by Trustee Wilder

Resolved that the board retire into executive session regarding a possible land sale at 9:00 p.m.

**Carried**

**Resolution #67/2012** Motion by Trustee Clarke, second by Trustee Shepard

Resolved that the board return from executive session at 9:15 p.m.

**Carried**

* **Action**

**Resolution #68/2012** Motion by Trustee Clarke, second by Trustee Presley

Resolved that the board waive the sidewalk project interest on the property located at 36 West Genesee Street with the condition that the entire cost of the sidewalk is paid by March 30, 2012.

**Carried**

The board recommended that the clerk start the process with Onondaga County of issuing a corrected tax bill to the property owner at 36 West Genesee Street removing the sidewalk project levy from the 2012 – 2013 village tax bill.

**Resolution #69/2012** Motion by Trustee Stebbins, second by Trustee Presley

Resolved that the board authorize the mayor to sign the “Save the Rain” grant application.

**Carried**

This suburban green infrastructure program is offered through Onondaga County.

**Resolution #70/2012** Motion by Trustee Wilder, second by Trustee O’Donnell

Resolved that the board authorize Wicker Appraisals Associates, Inc. to provide a property assessment on Village and State owned lands along Lock Street in an amount up to $6,000.00.

**Carried**

* **Audit of Bills**

**Resolution #71/2012** Motion by Trustee O’Donnell , second by Trustee Shepard

Resolved that the bills be paid from their proper accounts, after audit.

Abstract #26 - General Fund Checks #36500 - #36549, $50,838.26

- Water Fund Checks #22847 – #22858, $ 5,174.49

- Sewer Fund Checks #22742 - #22750, $ 2,511.09

Abstract #1 - General Fund Checks #36550 - #36565 $12,688.20

- Water Fund Checks #22859 - #22860 $ 1,966.76

- Sewer Fund Checks #22751 - #22753 $ 1,148.69

**Carried**

* **Adjournment**

**Resolution #72/2012** Motion by Trustee Clarke, second by Trustee Wilder

Resolved that the meeting be adjourned at 9:22 p.m., until the joint public hearing on April 3, 2012, at 7:35 p.m., at the Van Buren Town Hall.

**Carried**

**Adjournment,**

**Maureen Butler**

**Village Clerk**