

**Minutes of the Meeting of the Village Board of Trustees held at Village Hall at 7:30 p.m.  
November 02, 2023**

Members Present: Mayor Dick Clarke  
Trustee Ruth Cico  
Trustee Bruce Stebbins  
Trustee Nate Collins  
Trustee O'Donnell  
Trustee Reinagel  
Trustee Shepard

Others Attending – Attorney Bob Baldwin; Village Clerk Jody DePaulis; Treasurer Mark Baker; Senior Center Coordinator Ruth Troy; DPW Superintendent Chuck McAuliffe and Police Chief Mike Lefancheck; Engineer Greg Sgromo; Lieutenant Mike Lockwood; PAC-B Videographer Ben Weiss; Citizens: Jody Williams, Maya Teisey, Cindy Clarke, Matt Hunt, Monique Gauthier, Bonnie Gratton and Maureen Butler.

The Pledge of Allegiance was recited.

**Resolution #141/2023** Moved by Trustee Shepard, second by Trustee Cico  
Resolved that the minutes from the Village Board meeting of October 19, 2023, be approved.

**Carried**

**Citizen's Comments**-Citizen Monique Gauthier, who is a resident of Lock St, spoke about the Alberici property and how it is not maintained. There is overgrown grass. The land was to be turned into townhomes and that work had not started yet. Monique has reached out to the Codes office, and did receive an email back that the property as undeveloped land has different regulations as other properties on Lock St. The mayor did state that in the past, Alberici has been good at responding to requests to maintain the land. The mayor will have the Codes Dept go down there and monitor the property and reach out to Alberici to maintain that on an ongoing basis.

Matt Hunt, from the GBCC came in to speak about the Big Chill event that will be happening on Saturday, January 27, 2024. The event will be from 12:00-3:00 pm. Matt is asking for the open container waiver and waiver fee for the parks. He does understand that there will be a charge back for the bathroom fee. Chuck McAuliffe also brought up the fact that due to his role, he is no longer able to break the ice if it is needed. Chuck will speak with Matt later to discuss those additional overtime fees if a DPW worker has to do it. Matt has one more bit of paperwork to hand it and the board will discuss motions for the open container and waiver fees at the November 16, 2023, meetings. Matt also wanted to thank the mayor for his service and wished him well.

Cindy Clarke wanted to wish the Mayor well in his retirement and on his new journey.

**Trustee's Comments**

**Trustee O'Donnell** asked to add an agenda item. Motion to add an additional 20 hour for Louise Corrigan to help the DPW clerk with the new budget at a rate of \$20.42/hr.

**Trustee Reinagel** also needed to add an item to the agenda. Motion to accept the access easement on future sections show on Fobes Island section one dated 7/1/2023 modified 10/20/2023, pending engineer and attorney approval.

**Trustee Cico**, asked for an additional item for the agenda. Motion to appoint the following as a temporary Canton Woods Maintenance worker with an effective date of November 6, 2023: Partrick Lamirandre at \$20.00 per hour for a maximum of 15 hrs week.

**Mayor's Comments**

**Mayor Clarke**

- Mayor Clarke informed the audience that the CNY Veterans parade will be held on November 4, 2023
- Mayor Clarke wanted to let everyone know that the Christmas Bureau sign up is November 3, 4, 7 and 8<sup>th</sup>.
- The Turkey Trot will be November 23, 2023 at 9:00 am

- The Mayor let the community also know that the Parade of Lights will be November 25, 2023 starting at 5:30 pm.
- Au Chocolat will be held on Thursday, November 9, 2023, from 3-9 pm.
- Mayor Clarke also shared letters and drawings from students at Palmer Elementary School. They were learning about following laws and they drew pictures of them following the rules.

### Department Heads

**Village Clerk Jody DePaulis** reminded residents that village water bills are due by November 25, 2023. If not paid by that date, they will be levied to the 2024 village taxes in March.

**Treasurer Mark Baker** told the board that the budget work session date can be discussed at the motion. Mark also mentioned the Cyber Security that he is working on with the insurance company. We are on the road to doing the right things. There are about 4/5 things that we should be doing now. There is also an employee training webinar that those employees who are subject to targeting with phishing emails should participate in. Also, the Treasurer spoke about the new credit card implementation system that the village is interested in. This is a more effective process for processing credit card and online payments. Mark will be setting up a demo time for the board members to view.

**Senior Center Coordinator Ruth Troy** wanted to let the public know of the Canton Woods craft sale that will be on November 17<sup>th</sup> and 18<sup>th</sup> from 10:00 am to 3:00 pm. Also, the wreath sale is underway. The deadline to order a wreath is November 18<sup>th</sup>, so call before that if you need to order one.

**DPW Superintendent Chuck McAuliffe** stated that brush pickup is well underway. The last two weeks have been the busiest. Also, the Christmas tree will be delivered very soon.

**Police Chief Mike Lefancheck** wanted to remind residents to please lock their cars and do not leave your keys in your cars. Chief Lefancheck also wanted parents to please talk to their children regarding social media and the content they are putting out there.

### Pending Business

- None

### New Business

- 2023 Unpaid Water Bills – Town of Lysander Districts

**Resolution #142/2023** Moved by Trustee Stebbins, second by Trustee Colliins

Resolved to turn over the list of 2023 unpaid water/sewer bills for the Town of Lysander Districts in the amount of \$9,465.04 to the Town of Lysander for collection.

#### Carried

- 2023 Unpaid Water Bills – Town of Van Buren Maple Road District

**Resolution #143/2023** Moved by Trustee Stebbins, second by Trustee Collins

Resolved to turn over the list of 2023 unpaid water/sewer bills for the Maple Road Water District in the amount of \$3,717.49 to the Town of Van Buren for collection.

#### Carried

- Budget Work Session – 2024-2025 budget.

**Resolution #144/2023** Moved by Trustee Shepard, second by Trustee Collins

Resolved to set a budget work session for the March 1, 2024 – February 28, 2025, budget on December 05, 2023, at 6:30 p.m.

#### Carried

- **Resignations**

**Resolution #145/2023** Moved by Trustee O'Donnell, second by Trustee Collins

Resolved to accept the resignation of member Mark Jenkins, effective November 8, 2023, from the Zoning Board of Appeals and the Planning Board.

**Carried**

**Resolution #146/2023** Moved by Trustee O'Donnell, second by Trustee Collins

Resolved to accept the resignation of Mayor Richard Clarke, effective November 30, 2023, as Mayor of the Village of Baldwinsville.

**Carried**

- **Election**

**Resolution #147/2023** Moved by Trustee xx, second by Trustee xx

Resolved to designate the following office as vacant at the end of the current official year to be filled at the Village Election to be held Tuesday, March 19, 2024, for the following term: 1 Mayoral position for a term of 2 years.

**Carried**

- **Additional Hours**

**Resolution #148/2023** Moved by Trustee O'Donnell, second by Trustee Stebbins

Motion to add an additional 20 hour for Louise Corrigan to help the DPW clerk with the new budget at a rate of \$20.42/hr.

**Carried**

- **Easement**

**Resolution #149/2023** Moved by Trustee Shepard, second by Trustee Collins

Motion to accept the access easement on future sections show on Fobes Island section one dated 7/1/2023 modified 10/20/2023, pending engineer and attorney approval.

**Carried**

- **Maintenance Worker-Canton Woods**

**Resolution #150/2023** Moved by Trustee O'Donnell, second by Trustee Shepard

Motion to add an additional 20 hour for Louise Corrigan to help the DPW clerk with the new budget at a rate of \$20.42/hr.

**Carried**

Before the meeting concluded, Mayor Clarke wanted to take a moment to express his thanks and appreciation for his years of service to the village and its employees. He stated it was a very tough decision for him to make, but it was time. Mayor Clarke went around to each member of the board and to the Department Heads and thanked them each and had a nice word to say about everyone. He is going to miss the village and will be watching with enthusiasm to watch the village grow in the future.

- **Motion to pay bills as audited.**

**Resolution #151/2023** Moved by Trustee Collins, second by Trustee Cico

Resolved to pay the bills from their proper accounts, after audit.

**Abstract #016**

- General Fund Checks #49411 - #49437 \$ 77,816.72
- Water Fund Checks #25541 - #25545 \$ 2,629.94
- Sewer Fund Checks #24266 - #24268 \$ 3,283.27

**Carried**

- **Adjournment**

**Resolution #152/2023** Moved by Trustee Collins, second by Trustee Cico  
Resolved that the meeting be adjourned at 8:40 p.m., until the next village board meeting on Thursday, November 16, 2023, at 7:30 p.m.

**Carried**

**Respectfully submitted,**

*Jody DePaulis*

*Village Clerk*

Village Clerk, Village of Baldwinsville