

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
September 5, 2013**

Members Present: Mayor Joseph Saraceni
Trustee Megan O'Donnell
Trustee Mike Shepard
Trustee Dick Clarke
Trustee Rick Presley

Trustees Bruce Stebbins and Mark Wilder were absent.

Others Attending: Village Attorney Dave Jones; Codes Officer Gregg Humphrey; Village Clerk Maureen Butler; Village Treasurer Anna Custer; Senior Center Coordinator Ruth Troy; Police Chief Mike Lefancheck; Village Engineer Steve Darcangelo; Jim Orlando; and Bob Edgett, a representative from PAC-B, the Public Access Channel.

The meeting was called to order by Mayor Joseph Saraceni and the Pledge of Allegiance was recited.

Resolution #150/2013 Moved by Trustee Clarke, second by Trustee Shepard
Resolved that the minutes from the Village Board meeting of August 15, 2013, be approved.

Carried

Citizen's Comments

No one spoke

Trustees' Comments

Trustee Shepard requested three items be placed on the agenda regarding Jim Orlando's "BooVille" events. They are: motion to allow the "BooVille" event committee to affix "Welcome to BooVille" signs to the current six entrance signs entering Baldwinsville; motion to authorize the closing of Lock Street – Denio Street for BooVille's "Zombie" walk; and a motion to reserve Baldwin Canal Square on Sunday, October 20th for BooVille's kickball challenge and monster safari. Permission is also requested to place monsters on village property for the safari.

Trustee Clarke expressed concern about neighbors utilizing the Canton Woods Senior Center lot for their personal use. Clarke noted that the Canton Woods board passed the proposed budget for next year. This budget requires the two towns to pay an additional increase of approximately 1%. He hopes that both towns consider what a great asset the center is to the community. The mayor noted that a meeting will be held on the Thursday, September 12th with representatives from the County, both Town Supervisors, Ruth Troy, Dick Clarke, Art Levy, and himself. Trustee Clarke also noted that it is National Senior Center month. The Canton Woods Senior Center is a model for other communities and we all should be thankful for it.

Mayor's Comments

Mayor Saraceni:

- reminded everyone that Oktoberfest will be held in the Baldwin Canal Square on Friday, September 13th and Saturday, September 14th with many fun events. The Golden Harvest Festival is upon us and our very own Trustee Rick Presley will be representing the municipality in the Apple Pie Baking contest. The village is the defending champion.

- made a decision not to run for office in the upcoming March 2014 election. He has had a great run being on the board as trustee and then mayor for the last 11 years. He has mixed emotions regarding this decision but he wants to spend more time with his family. He made this announcement early, so able candidates have time to step forward.

Department Heads

Codes Enforcement Officer Gregg Humphrey stated that political signs are limited to 30 days and they need to be removed within 3 days of the event. The signs can be no larger than 16 sq ft in size.

Village Clerk Maureen Butler noted that the website committee has narrowed the prospects for the website redevelopment project to a couple of candidates. The committee should have a recommendation for the board at the next meeting.

Village Treasurer Anna Custer distributed the monthly financial statement to the board.

Senior Center Coordinator Ruth Troy stated that the theme for National Senior Center month is Senior Center Experts on Aging Well. In correlation with the theme the annual 'Walk for the Woods' will be held on Saturday, September 21st. Make sure you register or sponsor your favorite walker! She also noted that the Center's Open House is on September 30th from 3:00 to 4:30 p.m. All are welcome to see what the center is all about.

Troy summarized a letter received from a resident of the Town of Lysander praising the Senior Center facility, programs, and staff.

Police Chief Mike Lefancheck noted that school is back in session and he emphasized the need for drivers to be on the alert so children can get to and from school as safely as possible.

Pending Business

- **Communication Plan/Strategy**

Trustee O'Donnell commented that the committee hopes to have a recommendation for a new website host at the next board meeting. O'Donnell was pleased with the number of local companies that gave us a proposal.

- **Rental Registry**

Nothing new to report.

- **Formalize Phone/Email Poll taken on August 28, 2013** (Mayor Saraceni & Trustee O'Donnell abstained)

Resolution #151/2013 Moved by Trustee Shepard, second by Trustee Stebbins

Resolved to approve the Oktoberfest committee's request for a waiver of the open container law for their Friday, September 13th and Saturday, September 14th, event at the Baldwin Canal Square from noon until 11:00 p.m.

Carried

- **Formalize Phone/Email Poll taken on August 30, 2013** (Mayor Saraceni & Trustee O'Donnell abstained)

Resolution #152/2013 Moved by Trustee Shepard, second by Trustee Stebbins

Resolved for the Village of Baldwinsville to be a co-sponsor of the Baldwinsville Oktoberfest to be held at Baldwin Canal Square on Friday, September 13th and Saturday, September 14th, 2013.

Carried

New Business

- **Set Public Hearing – Local Law – Code of the Village of Baldwinsville**

Resolution #153/2013 Moved by Trustee O'Donnell, second by Trustee Presley

Resolved to set a Public Hearing for Thursday, September 19, 2013, at 7:30 p.m. for the purpose of hearing comments concerning the adoption of a local law to provide for the codification of the laws, ordinances and certain resolutions of the Village of Baldwinsville into a municipal code to be designated the "Code of the Village of Baldwinsville".

Carried

Attorney Dave Jones noted that this will be the initial adoption and others will follow when other changes are made. He thanked past trustees, particularly Dave Mott who began the research to set the groundwork.

- **NYCOM – Treasurer Anna Custer**

Resolution #154/2013 Moved by Trustee Clarke, second by Trustee Presley

Resolved to authorize Village Treasurer Anna Custer to attend NYCOM's Annual Fall Training conference to be held in Saratoga, NY, September 9 – 12, 2013, at a cost not to exceed \$1,400.00. This is a budgeted item.

Carried

- **Townsquare Live Events – request for refund**

Discussion/possible action regarding the request from Townsquare Live Events for a refund of their Paper Mill Island rental fee of \$1,000.00 and trash fee of \$75.00 for their now cancelled Saturday, September 21st event.

Tabled

The board concurred that Townsquare Events need to give a further explanation on why they had to cancel their event. Per our agreement, a refund is not justified. The mayor asked the clerk to contact Townsquare Events and ask them to send a representative to the September 19th board meeting to justify their request.

- **GBCC – Waiver of the Open Container Law Request**

Resolution #155/2013 Moved by Trustee Presley, second by Trustee O'Donnell

Resolved to approve the Greater Baldwinsville Chamber of Commerce's request for a waiver of the open container law for their Open House on Thursday, September 12, 2013, between the hours of 5:00 – 8:00 p.m.

Carried

- **Police Seminar – Officer Robert Thibault**

Resolution #156/2013 Moved by Trustee Clarke, second by Trustee Presley

Resolved to authorize Officer Robert Thibault to attend the Col. Henry Williams Homicide seminar to be held on September 22nd through September 26th, at the New York State Police Academy in Albany, NY at a cost not to exceed \$1,200.00.

Carried

- **Declaration of Surplus - DPW**

Resolution #157/2013 Moved by Trustee O'Donnell, second by Trustee Clarke

Resolved to declare four vehicles in the DPW fleet as surplus.

Carried

- **BooVille Events**

Resolution #158/2013 Moved by Trustee Shepard, second by Trustee O'Donnell
Resolved to allow BooVille Events to affix "Welcome to Booville" signs to the current six entrance signs into Baldwinsville on Fridays in October at approximately 2:00 p.m. with removal on Sunday evenings.

Carried

Resolution #159/2013 Motion by Trustee Shepard, second by Trustee Clarke
Resolved to close the parade route from Lock Street to Denio Street on Saturday, October 12th from approximately 1:45 p.m. to 2:30 p.m. for BooVille's Zombie Walk.

Carried

Resolution #160/2013 Motion by Trustee Shepard, second by Trustee Clarke
Resolved to approve the reservation for the Baldwin Canal Square on Sunday, October 20th for a kickball tournament from 2:00 p.m. – 5:00 p.m.

Carried

Resolution #161/2013 Motion by Trustee Shepard, second by Trustee O'Donnell
Resolved to allow BooVille Events to have a Monster Safari on Sunday, October 20th, beginning at 5:00 p.m.

Carried

Trustee O'Donnell explained that the Safari is an event where monsters will be hidden throughout the Baldwin Square area for children to find.

Resolution #162/2013 Motion by Trustee Clarke, second by Trustee Shepard
Resolved to receive the bids for the Key Bank Site Work Improvements.

Carried

Village Engineer Steve Darcangelo commented that there was only bid received. He recommended that the bid not be awarded since the bid was substantially higher than expected. Slight edits will be made to the bid specifications and another bid package will be sent out.

Resolution #163/2013 Motion by Trustee Clarke, second by Trustee Shepard
Resolved to award the bid for the Key Bank Site Work Improvements.

Roll Call Vote –

Trustee Presley – no; Trustee Shepard – no; Trustee O'Donnell – no; Trustee Clarke – no; Mayor Saraceni – no; Trustees Wilder and Stebbins – absent

Not Carried

- **Motion to pay bills as audited**

Resolution #164/2013 Moved by Trustee Clarke, second by Trustee O'Donnell
Resolved to pay the bills from their proper accounts, after audit.

Abstract #13

- General Fund Checks #38418 - #38467 \$ 223,757.53
- Water Fund Checks #23213 - #23224 \$ 2,628.28
- Sewer Fund Checks #22939 - #22940 \$ 5,249.87

Carried

Resolution #165/2013 Moved by Trustee Clarke, second by Trustee O'Donnell

Resolved that the meeting be adjourned at 8:10 p.m., until the next village board meeting to be held September 19, 2013, at 7:30 p.m., at Village Hall.

Carried

Adjournment.

Maurzen Butler

Village Clerk