

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall, 16 West
Genesee Street, Baldwinsville, NY
November 3, 2022**

Members Present: Mayor Dick Clarke via zoom (no voting privileges)
Trustee Bruce Stebbins
Trustee Eric Reinagel
Trustee Megan O'Donnell
Trustee Nate Collins
Trustee Ruth Cico

Absent: Trustee Michael Shepard

Others Attending – Attorney Bob Baldwin; Village Clerk Maureen Butler; Treasurer Mark Baker; Canton Woods Senior Center Coordinator Ruth Troy; Superintendent of Public Works Chuck McAuliffe; Police Chief Mike Lefancheck, GBCC President Matt Hunt; resident Sally Patterson and Pac-B videographer Jessie Armbruster.

The Pledge of Allegiance was recited.

Resolution #162/2022 Moved by Trustee Collins, second by Trustee Reinagel
Resolved that the minutes from the Village Board meeting of October 20, 2022, be approved.

Carried

Public Comments

Matt Hunt, President of the Greater Baldwinsville Chamber of Commerce, told of their Big Chill event to be held on Saturday, January 28, 2023, and requested a waiver of the open container law and the rental fee for Mercer Park.

Resolution #163/2022 Moved by Trustee Reinagel, second by Trustee Cico
Resolved to approve the waiver of the open container law from noon until 4:00 p.m., and the rental fee at Mercer Park on Saturday, January 28, 2023, for the Greater Baldwinsville Chamber of Commerce Big Chill event.

Carried

Resident Sally Patterson expressed her disappointment that shelves in grocery stores are bare and that we need to save our farmlands.

Trustee's Comments

Trustee O'Donnell informed everyone of the location change of the Christmas Bureau. They will be working out of the old facilities building on Albert Palmer Lane. O'Donnell also informed the viewing audience that the Town of Lysander building has early voting.

Trustee Reinagel expressed his excitement about the awesome theater in our community.

Trustee Cico enlightened the community that the annual parade of lights and tree lighting event will be held on Saturday, November 26th, beginning at 5:30 p.m.

Mayor's Comments

Mayor Clarke noted:

- that it will be time to change your clocks on Saturday night due to standard time (non-daylight savings time) returning.
- to remember to exercise your right to vote!
- that registration to participate in the generosity of the Christmas bureau will be held on November 4 and 5 from 9 – noon and on November 8 and 9 from 4-7 at St. Mark's Church. Financial proof is required.

- The library book sale will be held November 4 – November 6.

Department Heads

Village Clerk Maureen Butler commented that the new deputy clerk will begin on Monday, November 14 and the training for the Village Clerk is going well. Butler noted that the clerk's office is no longer collecting taxes but have turned them over to the county for collection.

Treasurer Mark Baker discussed the due date for the budget preparation, and it was decided that since the work session is on the 6th, the due date for handing in each departments' budget will be December 1. This gives the departments time to complete it and discuss it with their committees. Baker asked the board to be aware that all new hires' salaries will impact the budget so be thinking about where the funding will be coming from. Baker proposed that an unaudited abstract be attached to the agenda for each board meeting and the final abstract be attached to the minutes. This way the board and the public are aware of the village's expenditures. Trustee Stebbins thought this would also help the trustees see expenditures that they do not sign off on. Baker asked that all invoices be turned into the clerk's office by the Wednesday of board meeting week.

Senior Center Coordinator Ruth Troy told the board that the Town of Van Buren board requested a list of Canton Woods attendees and their addresses. Troy reiterated the deadline for the Christmas meal as December 2nd.

Superintendent of Public Works Chuck McAuliffe gave a list of jobs that the DPW have been involved in including leaf pick-up and a leak repair under the creek at the crossroads of E. Oneida and Mechanic Streets.

Police Chief Mike Lefancheck reiterated to the residents that the night ban on parking will begin on November 15 and run through April 15, from 1:30 a.m. to 6:00 p.m. Initially warnings will be issued but once the snow flies, you will receive a ticket. The Chief said that there will once again be road closures for the annual Turkey Trot event held on Thanksgiving morning from approximately 8:40 a.m. – 10:30 a.m. Closures will also be happening on November 26th for the parade of lights. Chief Lefancheck enlightened that viewing audience that the Village of Baldwinsville was named the 44th safest community in New York State per *Safe Watch*.

Pending Business

There was none.

New Business

- Village Elections

Resolution #164/2022 Moved by Trustee O'Donnell, second by Trustee Collins

Resolved to designate the following office as vacant at the end of the current official year to be filled at the Village Election to be held Tuesday, March 21, 2023, for the following term: Village Justice for a term of five (5) years.

Carried

Resolution #165/2022 Moved by Trustee Collins, second by Trustee Cico

Resolved to adopt a resolution identifying that the polling place of the March 21, 2023, Village Election is Village Hall, 16 West Genesee Street, and the hours the polls will be open are 12 noon until 9 p.m.

Carried

- 2022 Unpaid Water Bills – Town of Lysander Districts

Resolution #166/2022 Moved by Trustee O'Donnell, second by Trustee Stebbins

Resolved to turn over the list of the 2022 unpaid water/sewer bills for the Town of Lysander Districts in the amount of **\$9,595.47** to the Town of Lysander for collection.

Carried

- **2022 Unpaid Water Bills – Town of Van Buren Maple Road District**

Resolution #167/2022 Moved by Trustee O'Donnell, second by Trustee Collins

Resolved to turn over the list of the 2022 unpaid water/sewer bills for the Maple Road Water District in the amount of \$3,949.28 to the Town of Van Buren for collection.

Carried

- **Budget Work Session – 2023-2024 budget.**

Resolution #168/2022 Moved by Trustee Reinagel, second by Trustee Cico

Resolved to set a budget work session for the March 1, 2023 – February 28, 2024, budget on Tuesday, December 6, 2022, at 6:00 p.m.

Carried

- **Surplus Declared**

Resolution #169/2022 Moved by Trustee Cico, second by Trustee Collins

Resolved to declare the following items as surplus: Justice Court: a non-working Brother printer; Canton Woods: two obsolete Dell monitors; DPW: 2007 Ford Focus – VIN 1FAFP34NX7W154547.

Carried

- **ZBA member changes**

Resolution #170/2022 Moved by Trustee Reinagel, second by Trustee Collins

Resolved to accept the resignation of member Jonathan Ream, effective October 31, 2022, from the Zoning Board of Appeals board.

Carried

Resolution #171/2022 Moved by Trustee Collins, second by Trustee Reinagel

Resolved to appoint ZBA alternate Rocco Nalli, as a member of the Zoning Board of Appeals board effective immediately.

Carried

- **Appointment – PT Communications Officer**

Resolution #172/2022 Moved by Trustee Collins, second by Trustee O'Donnell

Resolved to appoint Catherine Walsh as a part-time Communications Officer at a pay rate of \$15.80/hour, effective on November 5, 2022.

Carried

Chief Lefancheck noted that Ms. Walsh will be filling in for Dick Long while he is recuperating from a fall. She is experienced and is retired from 911.

- **2022-2023 Unpaid Taxes to County of Onondaga**

Resolution #173/2022 Moved by Trustee O'Donnell, second by Trustee Cico

Resolved to authorize the mayor to sign the Affidavits of Collection Reconciliation turning over the list of unpaid village taxes for the tax year 2022 -2023 in the amount of \$ 58,758.13 (Town of Van Buren properties - \$22,903.41; Town of Lysander properties - \$35,854.72) to Onondaga County for collection.

Carried

- **Motion to pay bills as audited**

Resolution #174/2022 Moved by Trustee Collins, second by Trustee Cico
Resolved to pay the bills from their proper accounts, after audit.

Abstract # 17

- General Fund Checks #48448 - #48484 \$ 183,503.16
- Water Fund Checks #25306 - #25311 \$ 2,992.19
- Sewer Fund Checks #24137 - #24138 \$ 109.89

Carried

- **Adjournment**

Resolution #175/2022 Moved by Trustee Cico, second by Trustee O'Donnell
Resolved that the meeting be adjourned at 8:15 PM., until the next Village Board meeting on Thursday, November 17, 2022, beginning at 7:30 p.m. at Village Hall.

Carried

Respectfully submitted,

Maureen Butler
Village Clerk