

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m.
February 3, 2022
Via ZOOM**

Members Present: Mayor Dick Clarke
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Megan O'Donnell
Trustee Bruce Stebbins
Trustee Andrew Dryden

Others Attending – Attorney Joe Frateschi; Village Clerk Maureen Butler; Treasurer Mark Baker; Code Enforcement Officer Gregg Humphrey; Public Works Superintendent Chuck McAuliffe; Canton Woods Senior Center Coordinator Ruth Troy; and Police Chief Mike Lefancheck.

The Pledge of Allegiance was recited.

Resolution #190/2021 Moved by Trustee O'Donnell, second by Trustee Dryden
Resolved that the minutes from the Village Board meeting of January 20, 2022, be approved.

Carried

Citizen's Comments

There were none.

Trustee's Comments

Trustee Dryden asked Chief Lefancheck if he was aware of the confusing stop light at the intersection of Rt. 48 and Oneida Street. It seems that one side turns green prior to the other (early green as your heading south). The Chief stated that he would have someone call the DOT.

Trustee Stebbins asked the boards if they received the listing of the proposed water rates that he had sent to them. Stebbins would like this to be discussed at the next meeting.

Trustee Shepard requested that an executive session be held regarding a police personnel matter.

Mayor's Comments

Mayor Clarke:

- reminded the audience that free covid tests kits are available at covidtests.gov not at covidtests.com as previously mentioned.
- noted that the village is aware of the blinking light located at Downer St/Frawley Street. The proper owners of the light have been contacted to fix it.
- reminded the viewing audience that the village election will be held on Tuesday, March 15th.
- suggested that if anyone is interested in becoming involved with the village there are opportunities to become a member of the Planning and Zoning boards. If interested, call the mayor or codes department.
- told residents to look at the DPW newsletter online at www.baldwinsville.org. It has valuable information, such as what to do if the plow takes out your mailbox. In that event, the DPW will replace it with a standard box.
- disclosed that the village is waiting for the signed contract to be returned for the Main Street Façade grant.
- requested that an executive session be held regarding a police contract update.

Facebook question: An individual asked what the qualifications are to become a Planning Board member. Code Enforcement Officer Gregg Humphrey responded that you need to be a resident of the village and have a concern for the

community. We are really looking for a cross-section of the community. There is 4 hours/year of training required and is currently taking place at Planning Board meetings. Prior training is not required.

Department Heads

Village Clerk Maureen Butler informed the board that all information regarding the 2022 – 2023 village taxes was sent to Onondaga County for processing. Residents should be receiving their village tax on or about March 1st. They are due by April 1st without penalty. Absentee ballot applications are now available at Village Hall.

Codes Officer Gregg Humphrey wanted to remind residents that they need to clear the sidewalks along the roadway that are adjacent to their property within 24 hours of the snowfall.

Canton Woods Senior Center Coordinator Ruth Troy noted that all covid test kits have been distributed but masks are still available. Troy explained the closing schedule during the winter months. Baldwinsville Express will be closed if Baldwinsville schools are closed, and the lunch program follows the Syracuse City school closings.

Public Works Superintendent Chuck McAuliffe noted that Doan Well is back in service. McAuliffe reported that the Big Chill was a success and Mercer Park is once again closed for the winter. The DPW took the Christmas lights down and the Water department repaired a water service break.

Pending Business

There was none.

New Business

- **Retirement -PB member**

Resolution #191/2021 Moved by Trustee O'Donnell second by Trustee Cico

Resolved to accept the retirement, with regret of Planning Board member Gary Peterson, effective February 2, 2022.

Carried.

- **Reimburse Water Reserve Fund**

Resolution #192/2021 Moved by Trustee Stebbins, second by Trustee Shepard

Resolved to reimburse the Water System Reserve Fund \$15,513.00 that was used for water main break replacements on East Genesee Street. The original transfer was approved on July 16, 2020, resolution #61/2020.

Carried.

- **Request – St Mary's Lenten Dinners**

Resolution #193/2021 Moved by Trustee O'Donnell, second by Trustee Dryden

Resolved to approve St Mary's request to sell beer and wine at their annual Lenten fish dinners on the following dates in 2022: March 4, March 11, March 18, March 25, April 1, and April 8.

Carried

- **Property Tax with Additional Charges Levy 2022-2023 Village Tax**

Resolution #194/2021 Moved by Trustee Shepard, second by Trustee Cico

Resolved to approve levying the real property tax for the year 2022 – 2023 with the tax rate for the Lysander and Van Buren portions of the village to be \$7.19 per thousand and also levying of the water and sewer arrears in the amount of \$124,222.67; the exemptions left unpaid from prior sales in the amount of \$444.21; the unpaid clean-up charges in the amount of \$225.00; the unpaid code fees in the amount of \$1,425.00, and the sidewalk replacement project in the amount of \$9,200.28.

Carried

- **Executive Sessions – No anticipated action**

Resolution #195/2021 Moved by Trustee Cico, second by Trustee Shepard

Resolved that the board retire into two executive sessions one regarding a police personnel matter and the other a police contract update, with no action planned at 8:00 p.m.

Carried

Resolution #196/2021 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved that the board return from executive session at 8:11 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #197/2021 Moved by Trustee Dryden, second by Trustee Cico

Resolved to pay the bills from their proper accounts, after audit.

Abstract #23

- General Fund Checks #47684 - #47703 \$ 16,189.89
- Water Fund Checks #25141 - #25149 \$ 7,008.73 (Ck #25140 voided)
- Sewer Fund Checks #24051 - #24052 \$ 490.52

Carried

- **Adjournment**

Resolution #198/2021 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved that the meeting be adjourned at 8:12 p.m., until the next village board meeting on Thursday, February 17, 2022, at 7:30 p.m. via Zoom.

Carried

Respectfully submitted,

Maureen Butler

Village Clerk
Village of Baldwinsville