

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. via ZOOM
November 18, 2021**

Members Present: Mayor Dick Clarke
Trustee Bruce Stebbins
Trustee Ruth Cico
Trustee Mark Wilder
Trustee Megan O'Donnell
Trustee Mike Shepard
Trustee Andrew Dryden

Others Attending – Village Attorney Bob Baldwin; Deputy Village Clerk Jody DePaulis; Treasurer Anna Custer; Incoming Treasurer Mark Baker; Superintendent of Public Works Chuck McAuliffe; Senior Center Coordinator Ruth Troy; Police Chief Mike Lefancheck; Code Officer Gregg Humphrey and Chamber of Commerce President Matt Hunt.

The Pledge of Allegiance was recited.

Resolution #146/2021 Moved by Trustee O'Donnell, second by Trustee Cico, Trustee Wilder abstained Resolved that the minutes from the Village Board meeting of November 4, 2021, be approved.

Carried

Citizen's Comments

Greater Baldwinsville Chamber of Commerce President Matt Hunt spoke about their 2022 Big Chill event. It is scheduled for Saturday, January 29, 2022, from noon – 3 p.m. He requested a waiver of the rental fee for Mercer Park and also a waiver of the open container law.

Trustee Stebbins questioned the impact fee and what that would be. Matt Hunt stated he has been doing this for 7 years and they have not been charged an impact fee. Mayor stated that for this year, it could be covered under the celebration line item and be implemented next year.

- **Waivers for the 1/29/2022 Big Chill event**

Resolution #147/2021 Moved by Trustee O'Donnell, second by Trustee Cico

Resolved to waive the rental fee for Mercer Park for the 1/29/22 Big Chill event and waive the open container law from 12-3 p.m. The impact fee will be covered by the celebration line item.

Carried

Trustee's Comments

Trustee Shepard called for an executive session regarding a police personnel matter. He also wanted to discuss with Chuck McAuliffe the status of lighting in the Baldwin Hill community. He was going to schedule a call with the Superintendent to find out when the upgrade would occur.

Mayor's Comments

Mayor Clarke:

- Mentioned that on November 9th, it was a big day for the Village. DACNY grant received \$100,000 for work on the electrical units at the Canton Street wells. Also, the county confirmed that we will receive the Main Street Grant for \$500,000.
- Reminded people that this is the time of scams. Routing scams that show official email from the US Post Office, only the email and routing number are not from them. Do not call the number back.
- Mentioned that Au Chocolat was a big hit. There was a lot of people that took advantage of the event.

- Reminded citizens that the Turkey Trot on 11/25 and the Parade of Lights on 11/27 will have roads closed due to the events. It has been posted on the website, Facebook page and also will be in the Messenger.
- Also reminded everyone to look out for the fellow neighbors. This is a hard time for many people, reach out and make sure they are ok.
- Told everyone that the Village Court is still requiring temp checks and masks as they enter Village Hall for court and reminded them that a lot of documents that are needed for court, can be found online.

Department Head

Codes Officer Gregg Humphrey reminded everyone of the on-street parking ban in effect and also that boats/RV are no longer permitted to be parked on front lawns.

Treasurer Anna Custer spoke about winding down as treasurer and noted that the accountant will be coming in tomorrow to help with a Procedural Audit. It has been wonderful working with Mark Baker, he is jumping into the new position with both feet.

In-Coming Treasurer Mark Baker stated that he has some new ideas on the budget process. He wants to set up a screen share for the budget meeting, so everyone can see the live document when discussing the budget.

Senior Coordinator Ruth Troy, mentioned that there is still time to sign up for the Rescue Mission Christmas Dinner, please let Canton Woods know by December 6th, if you would like to participate. The craft sale at Canton Woods will be December 3rd & 4th from 10:00 am to 3:00 pm. Also, the tree lighting will be on the 3rd at 3:00 pm also. Ruth also mentioned that the signs are up for the walking trail behind Canton Woods Senior Center, and she will be inviting the Canton Woods Board on December 2nd, to come out to see them.

Chuck McAuliffe stated that right now there is no brush schedule. They are going to be picking up as many leaves as they can until the snow starts. Please remove basketballs hoops, there are about 30 hoops that are still in the roads. This is dangerous for when the plows go around and could cause serious damage. Christmas lights are almost up, and the snowflakes will be put up in the next few days. Dam lights have been replaced and they will put in some Christmas colors soon.

Chief Lefancheck wanted to remind residents of the overnight parking ban. No parking on streets from 1:30 am to 6:00 am. This is so the plow trucks can clear the roads on snow days. Chief Lefancheck gave supportive words to outgoing Treasurer Anna Custer, thanking her for everything she has done, and it been a pleasure to work with her.

Pending Business

- **Transfer of Funds – Sewer Fund**

Resolution #148/2021 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to transfer funds from G8120.1/Sewer Plant Personnel to G1440.4/Engineer Contractual, in the amount of \$38,654.59.

Carried

- **Amending Resolution #130/2021**

Resolution #149/2021 Moved by Trustee Cico, second by Trustee O'Donnell

Resolved to designate the following offices as vacant at the end of the current official year to be filled at the Village Election to be held Tuesday, March 15, 2022, for the following term: Village Mayor – years; and Village Trustee (3 vacancies) – 4 years

(The original resolution allowed for the vacancy of the Village Justice whose term will end in 2023 and not in 2022)

Tabled

New Business

- **Affidavits of Collection Reconciliation**

Resolution #150/2021 Moved by Trustee Wilder, second by Trustee Shepard

Resolved to authorize the mayor to sign the Affidavits of Collection Reconciliation turning over the list of unpaid village taxes for the tax year 2021-2022 in the amount of \$56,462.33 (Town of Van Buren properties-17,821.74; Town of Lysander properties - \$38,640.59) to Onondaga County for collection.

Carried

- **Budget Work Session**

Resolution #151/2021 Moved by Trustee Cico, second by Trustee Wilder

Resolved to set the budget work session via Zoom for the March 01, 2022-February 28, 2023, budget on Thursday, December 02, 2021, at 6:30 pm.

Carried

- **Meals on Wheels Agreement**

Resolution #152/2021 Moved by Trustee Dryden, second by Trustee Wilder

Resolved to authorize the mayor to sign the 2022 Meals on Wheels Extended Facility Use Agreement upon the village attorney's review.

Carried

- **Public Hearing-Cannabis**

Resolution #153/2021 Moved by Trustee Wilder, second by Trustee O'Donnell

Resolved to set a Public Hearing for Thursday, December 02, 2021, at 7:30 p.m. to consider a proposed Local Law adopting, pursuant to Cannabis Law §131, opting out of allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments from locating and operating within the boundaries of the Village of Baldwinsville.

Carried

- **Elderly/Neighborhood Advisor program Agreement**

Resolution #154/2021 Moved by Trustee Wilder, second by Trustee Dryden

Resolved to authorize the mayor to sign the agreement between the Onondaga County Department Adult and Long-Term Care Services and the Village of Baldwinsville for the contract period of April 1, 2021-March 31, 2024, for the Community Services for the Elderly/Neighborhood Advisor program. This program includes, but is not limited to, providing information and assistance to older individuals such as trans services to older residents in the Baldwinsville area.

Carried

- **Executive Session**

Resolution #155/2021 Moved by Trustee Shepard, second by Trustee Cico

Resolved that the board retire into an executive session regarding a police personnel matter with no action planned at 8:30 p.m.

Carried

Resolution #156/2021 Moved by Trustee O'Donnell, second by Trustee Dryden

Resolved that the board return from executive session at 8:37 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #157/2021 Moved by Trustee Dryden, second by Trustee Cico
Resolved to pay the bills from their proper accounts, after audit.

Abstract #18

- General Fund Checks #47454 - #47491 \$ 459,427.62
- Water Fund Checks #25097 - #25104 \$ 55,573.87
- Sewer Fund Checks #24018 - #24024 \$ 51,155.99

Carried

- **Adjournment**

Resolution #158/2021 Moved by Trustee Dryden, second by Trustee Shepard
Resolved that the meeting be adjourned at 8:38 p.m., until the Public Hearing and next village board meeting on
Thursday, December 2, 2021, at 7:30 p.m.

Carried

Respectfully submitted,

Jody DePaulis

Deputy Village Clerk, Village of Baldwinsville