Village of Baldwinsville Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_

16 West Genesee St

Baldwinsville, NY 13027 Date(s) of event\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(315) 635-3521

**VILLAGE OF BALDWINSVILLE PARKs**

**LICENSE APPLICATION**

Use of:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Park | Fee-Baldwinsville Village Residents | Fee-Non Residents | Fee-Refundable Deposit | Large Public Event + Impact fee TBD | One Field Seasonal Rate/Daily Rate | Both Fields Seasonal Rate/Daily Rate |
| Mercer Park Pavilion | **30.00** | **55.00** | **100.00** | TBD |  |  |
| Mercer Park Gazebo | **30.00** | **55.00** | **100.00** | TBD |  |  |
| Community Park Pavilion | **30.00** | **55.00** | **100.00** | TBD |  |  |
| Community Park Softball Fields |  |  |  | TBD | 200.00 Per Season/75.00 Daily Rate | 250.00 Per Season/75.00 Daily Rate |
| Baldwin Canal Square | **30.00** | **55.00** | **100.00** | TBD |  |  |

Payments must be made in two separate checks or money orders

Non Residents must pay by cash or money orders to reserve parks

To reserve the Community Park Lions Club, please call 315-638-1855

Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Arrival Time: \_\_\_\_\_\_\_\_\_\_am/pm End time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm

Event Time: \_\_\_\_\_\_\_\_\_\_\_ am/pm End time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm

Type of Event: Birthday party Graduation party Family event Reunion other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will alcohol be consumed at this event: Yes/No

Will alcohol be sold at this event: Yes/No

If you have answered YES to either question-Please see the Liquor Requirements (Alcohol Liability Insurance on the following page)

**Requirements:**

**Insurance – Required for specific events at the discretion of the Village Board**

 General Liability Insurance Certificate and Endorsement Naming Village of Baldwinsville as Additional Insured –

##### Conditions of Use

**Responsibility for Use**:

1. The function will remain peaceful and orderly. Your stay in the park may be terminated by any police officer of the Baldwinsville Police Department. Failure to comply with an officer’s lawful orders will subject persons to arrest and criminal prosecution.
2. The applicant agrees to indemnify and hold the Village harmless from any such liability to any persons resulting from any property damage or personal injury occurring in connection with the permitted use proximately caused by the actions of members of the party or any persons under the control of the applicant.
3. The applicant agrees to immediately report to the Baldwinsville Police any damage, destruction, illegal or unsafe conduct by any person, which he/she may observe while using park facilities.
4. The applicant agrees to uphold and abide by all New York State and local laws.

**Hours of Use:** Hours of Use are from 8:00 am to Dusk. Use of Village parks outside of these hours requires approval by the Village Board.

**Clean up Fee**: It is the responsibility of the applicant to return the facility to its pre-existing condition. All litter, trash, garbage and recyclable bottles and cans are the responsibility of the applicant. If garbage is not removed by the applicant and the village must do so, a fee maybe deducted from your security deposit..

**Bounce Houses:** No Bounce houses or Inflatables are permitted on Village property.

**Sound:** Noise levels have been established per the Village of Baldwinsville code. Before 10:00 pm-70 Decibels.

 A designee of the Village or representative will monitor these levels.

**Liquor Requirements:** 1. Alcohol Liability Insurance Certificate and Endorsement Naming Village of Baldwinsville as Additional Insured -**Required** for all licenses where liquor will be consumed- $ 1million \_\_\_\_\_\_\_\_\_\_\_\_\_

2. Liquor License-**Required**-for all events where liquor will be sold \_\_\_\_\_\_\_\_\_\_\_\_\_

3. Waiver of Open Container from Village Board of Trustees \_\_\_\_\_\_\_\_\_\_\_\_

 (**Required** for consumption or sale of any alcoholic beverages)

4. Security Requirements – Required at the discretion/direction of the Chief of Police \_\_\_\_\_\_\_\_\_\_\_\_\_

 (Security requirements may include, but not limited to: defined enclosed area where consumption of alcoholic beverages may be permitted; presence of hired security personnel; liability insurance for hired security)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have read and understand the conditions set forth above which govern the use of the park facility and I agree to the terms of this document.

**Applicant Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_

A **REFUNDABLE DEPOSIT** in the amount of $100.00 (made payable to the Village of Baldwinsville) (Non residents MUST pay by cash or money order) is required. Your check will be mailed back within seven business days after the event as long as there are no charges.

 I agree with the above conditions \_\_\_\_\_\_\_\_\_\_please initial

**Additional Requirements (as applicable)**

**Food/Alcohol/Catering**

Company/Individual Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delivery Date & Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Takedown Date & Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Equipment Rental Information**

(attach additional sheets if necessary)

Rental Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delivery Date & Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Takedown Date & Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reviewed/Approved for all Necessary Requirements:**

 **Village Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Village Superintendent\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Chief of Police \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**