



VILLAGE OF BALDWINSVILLE

16 West Genesee Street
Baldwinsville, New York 13027
Office (315) 635-2481 Fax (315) 635-9231

APPLICATION FOR MECHANICAL PERMIT

HEATING, DRAINAGE, SPRINKLER, HVAC & GAS/FUEL PIPING

This application shall be filled out in duplicate. When approval stamp with signature is affixed below and returned to you, then this application becomes a Heating, Drainage, Sprinkler and HVAC Permit. The application process and permit are subject to the conditions printed on the back. The Applicant is admonished to read the conditions below carefully.

All permits issued by the Building Department are strictly subject to the Zoning and Building Codes of the Village of Baldwinsville and all New York State Fire Codes and Construction Codes applicable on the date of the application. NO ERROR OR OMISSION IN THE ISSUANCE OF A PERMIT SHALL LEGALIZE ANY CONSTRUCTION OR USE OTHERWISE PROHIBITED BY LAW.

NEW BUILDING <input type="checkbox"/>	ADDITION <input type="checkbox"/>	REPAIR <input type="checkbox"/>	SPRINKLER <input type="checkbox"/>
BURNER/OIL TANK <input type="checkbox"/>	DRAINAGE <input type="checkbox"/>	HVAC <input type="checkbox"/>	HEATING ONLY <input type="checkbox"/>
GAS PIPING <input type="checkbox"/>			

TAX MAP NUMBER: _____

Address of Permit Activity:

Street Address: _____ City: Baldwinsville
State: NY Zip Code: 13027 Phone: _____
Zone: _____

Owner's Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____ Email: _____

Heating HVAC Contractor Sprinkler Contractor Drainage Contractor Gas/Fuel Piping

Plumber/Contractor Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____ Email: _____
Cell Phone: _____ License Number: _____

I (we) hereby certify that:

1. I (we) agree to permit the Code Enforcement Officer and any officer or employee of the Village of Baldwinsville to enter upon the premises in the discharge of their duties with this application.
2. Permit shall expire three (3) months from the date of issuance unless construction is in progress. No work is to be started until the permit has been received and posted by the owner/applicant/contractor.
3. The Inspector shall be given a minimum of 48 hours notice to make the required inspection and no work shall continue until such inspection has been completed and approved.
4. Contractor shall be responsible to arrange for all required inspections.
5. I certify that all installations will be in accordance with the Code of the Village of Baldwinsville and the New York State Building Construction Code. Fuel Gas Code, Mechanical Code, Plumbing Code and Building Code of New York State.

I submit this affidavit with full knowledge that the Code Department and the Village of Baldwinsville rely upon the truth of the statements and information contained herein.

_____ (Property Owner) deposes and says that he/she resides at _____ in the State of _____, that he/she is the owner in fee of all certain lots, parcel of land shown on the attached survey Tax Map Number _____. Situated, lying and being within the village area of Baldwinsville; that I/we have read and understand items 1 through 5 as herein stated, that the work to be done on the premises, will be done in accordance with the approved application and accompanying plans, of which he/she is totally familiar and that he/she hereby names contractor listed below as his/her representative to file the application on his/her behalf.

Signature of Owner: _____ Signature of Licensed Plumber/Contractor: _____

Sworn to me this _____ day of _____, 20____

Signature of Notary Public: _____

(OVER)

Gas LP Gas Oil

Location	B	1 st	2 nd	3 rd	Date of Insp.
# Ft. Gas Piping					
HVAC Unit					
Furnace Gas/Oil					
Stove/Oven					
Boiler Gas/Oil					
H/W Heater Gas/Oil					
Indirect Storage Tanks					
Dryer					
Generator					
Gas Fireplace					
Unit Heater					
Heater Coil					
Indirect Gas Heater					
Pool Heater					
Barbecue					

INFRASTRUCTURE

Drywell	
Main Water Service	
Fuel Tank Size	
Lawn Sprinkler Zones	
Fire Sprinkler Zones	

Description of Work: _____

Permitting Cost of Construction: _____

ADDITIONAL REQUIREMENTS:

- Survey required for Drywell Permits
- Survey illustrating location of exterior placed equipment required for HVAC Permit

FOR OFFICE USE ONLY

Date Signed Off: _____ Inspector: _____

NOT VALID UNTIL STAMPED APPROVED BELOW THIS LINE

FOR OFFICE USE ONLY
PERMIT #
Water Fees:
Sewer Fees:
Permit Fee:
Recpt./Ck. #