

**BALDWINVILLE ZONING BOARD OF APPEALS**  
**16 WEST GENESEE STREET, BALDWINVILLE, NEW YORK**  
*APPROVED 9/12/2016*

The regular meeting and public hearing of the Baldwinsville Zoning Board of Appeals was called to order on April 11, 2016 at 7:00 p.m. by Chairman, Jim Zuccolotto.

**Present:** Jim Zuccolotto Chairman; Kevin Beverine; George LePorte; Connie Taft

**Also Present:** Bob Baldwin, Village Attorney; Susan LaQuay, Secretary

**Guests:** None

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**NEW BUSINESS**

None

**OTHER BUSINESS**

**Administrative Matters**

Chairman Zuccolotto distributed a draft of "Zoning Board of Appeals Rules," and this was discussed extensively. Minor revisions are noted below in bold and italicized:

Page 5 - Item 5.1.4.

"The applicant will be notified by a letter *from the secretary...*"

Item 5.1.5

**Remove** "...and as shall be authorized by the Village Board of Trustees."

Item 6.2.2

"At least five (5) days before such hearing, the *secretary* to the Board of Appeals..."

Page 6 - Item 6.4.1

Add "***(d) those in favor shall present their arguments;***" and change following lower case lettered items accordingly."

Page 9 - Item 8.4.1

Include a date of completion.

Bob Baldwin stated he will be working to address historically granted variances which have never been acted upon. He noted the Village Board should be adopting a Local Law in which variances will expire in the absence of certain actions by the Applicant within a certain timeframe following the granting of a variance. In addition, all previously granted variances will expire on a given date (to be determined) unless the variances are utilized as granted.

The meeting was adjourned at 8:10 p.m. The next meeting is scheduled for Monday, July 11, 2016 at 7 pm.

Respectfully submitted,

*Susan A. LaQuay*

Zoning Board of Appeals Secretary