

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,  
16 West Genesee Street, Baldwinsville, NY.  
December 19, 2013**

Members Present: Mayor Joseph Saraceni  
Trustee Rick Presley  
Trustee Mike Shepard  
Trustee Megan O'Donnell  
Deputy Mayor/Trustee Bruce Stebbins  
Trustee Dick Clarke  
Trustee Mark Wilder

Others Attending: Attorney Dave Jones; Codes Officer Gregg Humphrey; Treasurer Anna Custer; Village Clerk Maureen Butler; Senior Center Coordinator Ruth Troy; Police Chief Mike Lefancheck; Engineer Steve Darcangelo; village resident Ralph Seeber; Members of Tiger Cub Scout Troop Pack 76 Den 6; Players from the 2013 Baldwinsville Boys Varsity baseball team; CHA representative James Trasher; and Colin Kahl, a representative from PAC-B, the Public Access Channel.

The meeting was called to order by the mayor and the Pledge of Allegiance was recited.

**Resolution #239/2013** Moved by Trustee Stebbins, second by Trustee Wilder  
Resolved that the minutes from the Village Board meeting of December 5, 2013, be approved.

**Carried**

**Citizen's Comments**

No comments were made.

**Presentation – Proclamation acknowledging the 2013 Baldwinsville Boys Varsity Baseball Team**

Mayor Saraceni presented the 2013 Baldwinsville baseball team with a framed proclamation congratulating them for winning the 2013 Class 'AA' State Baseball Championship.

**Trustees' Comments**

Wishes of a Merry Christmas and a Happy New Year were given by all.

Trustee Clarke announced that he will be running for mayor in the upcoming March 18, 2014 election.

**Mayor's Comments**

Mayor Saraceni welcomed the members of Tiger Cub Scout Troop Pack 76 Den 6, to the board meeting. The boys will be observing the meeting.

**Department Heads**

Attorney Dave Jones stated that he and Village Engineer Steve Darcangelo just received documents for the mayor's signature regarding the dedication of the extension of Riffs Drive in McHarrie Towne and the sanitary sewer easements. A resolution will be needed for this authorization either by phone poll or at the next meeting.

Codes Enforcement Officer Gregg Humphrey noted to residents that if they hire snow plow companies to plow their snow that they must stress to the plow company not to push the snow in a neighbor's driveway/property. The snow must remain at the location or be removed to an off-site location.

Steve Darcangelo expressed to residents that if anyone has any issues with the DPWs' plowing efforts to contact the DPW at 635-9665. Christmas trees will be picked up throughout the month of January. Please remember that the trees should not be in a bag or attached to the stand.

### **Pending Business**

- **Formalize Resolutions**

**Resolution #237/2013** Moved on 12/10/2013 by Trustee O'Donnell, second by Trustee Stebbins Resolved to authorize the Village Treasurer to open a money market account at M&T Bank for "Capital Projects", with the authorization given for the mayor and treasurer to sign checks on the account.

**Carried**

**Resolution #238/2013** Moved on 12/16/2013 by Trustee O'Donnell, second by Trustee Stebbins Resolved to authorize the mayor to sign easements and accept street dedication for Aspen Springs Section 3.

**Carried**

- **Communication Plan/Strategy**

Trustee O'Donnell stated that the committee met with Dominick from Clickdriven and they are in the process of taking the content from the one website and putting it into the new one. The new and improved website should go live in January and Dominick will present it to the board in February. Department heads will have an opportunity to edit the content shortly.

- **2014 Canton Woods Senior Center Agreement**

The mayor noted that a couple of changes need to be made and once approved by the village's attorney he will sign the agreement. Once signed by the mayor the agreement will be sent to Supervisor Sykes and Supervisor Salisbury for their approval. One change is to Item #16 regarding the due date that the village treasurer needs to submit a financial report to both town comptrollers by. Instead of "no later than May 31<sup>st</sup> of each year", the village would like it to say "on or about May 31<sup>st</sup>". The other change is to Item #15 regarding the establishment of an account for the unspent funds attributable to the Towns' contributions. The verbiage should state "The Village of Baldwinsville shall account for any unspent funds..." The village treasurer has a complete record of all unspent funds but will not have them in a separate banking account.

**Resolution #240/2013** Moved by Trustee Clarke, second by Trustee Presley Resolved to authorize the mayor to sign the 2014 Canton Woods Senior Center Agreement with the two above mentioned changes to Items #15 and #16.

**Carried**

- **Purchase and Installation of a 70" monitor – Meeting Room**

**Resolution #241/2013** Moved by Trustee Clarke, second by Trustee O'Donnell Resolved to authorize the purchase and installation of a 70" monitor for the meeting room from Northeast Entertainment, Inc. at the quoted price of \$2,945.00.

**Carried**

As discussed at the last meeting, this television monitor would be hung in the meeting room and would be a tremendous asset to utilize for the presentations done by all four boards, committees, and the village court.

## New Business

- **Public Hearing Set – 2014-2015 Proposed Budget**

**Resolution #242/2013** Moved by Trustee Clarke, second by Trustee Presley

Resolved to set a Public Hearing date for Thursday, January 16, 2014, regarding the tentative budget for the March 1, 2014 – February 28, 2015, fiscal year.

**Carried**

\*Please note that another resolution was done by email/phone poll changing the date of the Public Hearing to Thursday, January 2nd at 7:30 pm. This change was necessary due to the deadline that a public hearing must be held for the proposed budget.

- **Motion to pay bills as audited**

**Resolution #243/2013** Moved by Trustee Presley, second by Trustee Clarke

Resolved to pay the bills from their proper accounts, after audit.

**Abstract #20**

- General Fund Checks #38773 - #38850 \$ 70,707.88
- Water Fund Checks #23288 - #23307 \$ 32,815.75
- Sewer Fund Checks #22977 - #22986 \$ 2,479.61

**Carried**

- **Presentation by CHA – site plan for the development of the waterfront on Lock Street**

Clough Harbor Associates representative James Trasher, on behalf of Fobes Island LLC., made a presentation on the adoption of a PDD located off Lock Street. Their intent is to be able to utilize the parcel for a potential mixture of apartment buildings, town homes, and apartment units in varying densities along Lock Street. The proposed project includes two 3-story apartment buildings with 26 units per building and a number of town home/apartment units each with 4-6 units per structure. Site amenities would include parking, garages, sidewalks, walking trails, landscaping, lighting, and stormwater management facilities.

This was an informational meeting with the next presentation to be given to the Planning Board for their approval.

- **Adjournment**

**Resolution #244/2013** Moved by Trustee Clarke, second by Trustee Shepard

Resolved that the meeting be adjourned at 8:25 p.m., until the Public Hearing and next Village Board meeting to be held on January 2, 2014, at 7:30 p.m., at Village Hall.

**Carried**

**Adjournment.**

*Maureen Butler*

**Village Clerk**

**\*Resolution #245/2013** Moved on 12/20/2013 by Trustee Stebbins, second by Trustee O'Donnell

Resolved to change the Public Hearing date from Thursday, January 16, 2014, to Thursday, January 2, 2014, regarding the tentative budget for the March 1, 2014 – February 28, 2015, fiscal year.

**Carried**