

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,  
16 West Genesee Street, Baldwinsville, NY.  
October 17, 2013**

Members Present: Mayor Joseph Saraceni  
Trustee Rick Presley  
Trustee Mike Shepard  
Trustee Megan O'Donnell  
Deputy Mayor/Trustee Bruce Stebbins  
Trustee Dick Clarke  
Trustee Mark Wilder

Others Attending: Attorney Dave Jones; Codes Officer Gregg Humphrey; Treasurer Anna Custer; Deputy Clerk Linda Ross; Senior Center Coordinator Ruth Troy; Police Chief Mike Lefancheck; Engineer Steve Darcangelo ; and Colin Kahl, a representative from PAC-B, the Public Access Channel.

The meeting was called to order by the Mayor and the Pledge of Allegiance was recited.

**Resolution #189 /2013** Moved by Trustee Wilder, second by Trustee Shepard  
Resolved that the minutes from the Village Board meeting of October 3, 2013, be approved.

**Carried**

**Citizen's Comments**

There were none.

**Trustees' Comments**

Trustee Presley requested that an executive session be called to discuss labor relations, specifically the DPW contract. Trustee Stebbins requested that an item be added to the agenda regarding the funding of the Highland Meadows booster pump station work. Trustee Clarke let the board know that the sign is now up at the River Grill Restaurant.

**Mayor's Comments**

Mayor Saraceni requested that an executive session be called to discuss a possible land acquisition. He then mentioned that he had spoken at the 'Friends of the Library' meeting. The Baldwinsville Library is a hub of activity for our area, and there was a great group there to speak with and they had excellent questions. He was able to update those in attendance that the Village is in excellent shape, both financially and with great leadership on all of its boards, including the department heads and employees. He said that when you look at the bigger picture and wonder about the future, as he looks at the Village and puts things into perspective, he feels that it's a very exciting time. There is so much going on in this municipality and all of the dedicated employees of this village should be proud.

**Department Heads**

Attorney Dave Jones asked to add to the agenda under new business a motion to set a Public Hearing for the Planned Development District (PDD) of McHarrie Towne section 3.

Codes officer Gregg Humphrey added to what Dave had said that the Planning Board had approved the McHarrie Towne Project section 3 expansion and it will allow for about 38 new dwellings and for improvements to the community center. He also reminded residents it's the time of year to check and replace the batteries in their smoke/carbon monoxide detectors.

Treasurer Anna Custer passed out the financial reports for September. She reminded the department heads to call her if there are any questions as they work on their 2014-2015 budgets.

Senior Center Coordinator Ruth Troy said that the walk they held in September raised about \$2,000.00, and that the money raised has increased each year so far. Also, the 'Holiday Marketplace' for crafters is set for December 7th from 10:00 a.m.-3:00 p.m., and anyone interested in space for a booth can just call her.

Police Chief Mike Lefancheck stated that on Halloween night in the village, the 'Trick or Treat' hours are from 6:00 p.m. to 8:00 p.m. The department will have the 'Stop DWI' patrol and extra patrols on duty that night and over the weekend as well.

### **Pending Business**

- **Communication Plan/Strategy**

Trustee O'Donnell stated that the kick off meeting with the new company is the week of October 21, 2013, and the website redesign should be up and running by the year end. The Mayor mentioned not to forget to check in with Marianne Miles for pictures for the site.

- **2014 Canton Woods Senior Center Agreement**

After a brief discussion, it was determined that the Mayor will reach out and speak with the two town supervisors to ask to change the wording on the agreement regarding the periodic financial information that is needed by them. This can then be discussed again at the next board meeting November 7, 2013.

- **Formalize Phone/Email Poll taken on October 8, 2013**

**Resolution #188 /2013** Moved by Trustee Wilder, second by Trustee O'Donnell

Resolved to award a well cleaning contract to Layne Christensen Company for cleaning Doan Wells 3 and 4 and the possibility of redeveloping Doan Well No. 1. This work will be completed at a quoted cost of \$32,400.00 for well-cleaning operations plus an estimated \$5,000.00 for off-site disposal of cleaning solution and well flushing water. In addition, this motion authorized expenditures up to \$15,000.00 for work on cleaning and redevelopment of Doan Well No. 1. This work will be funded through a budgeted account in the Water Department (F8320.4).

**Carried**

### **New Business**

- **2013 Sidewalk Replacement Project 5**

**Resolution #190 /2013** Moved by Trustee Clarke, second by Trustee Wilder

Resolved to receive the bids for the 2013 Sidewalk Replacement Project 5 opened on October 8, 2013.

**Carried**

**Resolution #191 /2013** Moved by Trustee Clarke, second by Trustee Presley

Resolved to award the 2013 Sidewalk Replacement Project 5 bid to Kevin Bruno, Inc., in the bid amount of \$314,350.00.

**Carried**

- **2013 Sidewalk Project 5 municipal bond.**

**Resolution #192 /2013** Moved by Trustee O'Donnell, second by Trustee Wilder

Resolved to authorize David Jones, Esq. and Anna Custer, Treasurer, to obtain a municipal bond in the amount of \$370,000.00, to cover costs associated with the 2013 Sidewalk Project 5.

**Carried**

Steve explained the difference between the bond amount and the bid amount. He also clarified what happens if a resident 'opts out' of the program and then that owner is found to be in violation of the codes. He feels that this program is such a good opportunity for the residents who need to repair all or part of their sidewalks.

- **2013 Marble Street Improvements**

**Resolution #193 /2013** Moved by Trustee Wilder, second by Trustee Clarke

Resolved to receive the bids for the 2013 Marble Street Improvements Project opened October 9, 2013.

**Carried**

**Resolution #194 /2013** Moved by Trustee Clarke, second by Trustee O'Donnell

Resolved to award the 2013 Marble Street Improvements Project bid to EJ Construction Group in the bid amount of \$180,526.00.

**Carried**

The particulars of this project were discussed as far as parking, sidewalks, and the impact of the project on future commercial development on Marble Street. It was noted that this project will be funded from the highway department improvement fund, unless there is specific water improvement work, which can then be taken from the water fund.

- **2014 Flex Spending Account Agreement – EBS-RMSCO**

**Resolution #195 /2013** Moved by Trustee Clarke, second by Trustee O'Donnell

Resolved to authorize the Mayor to sign the service agreement for the Village's 2014 flex-spending plan with EBS-RMSCO, Inc.

**Carried**

- **Election Resolutions**

**Resolution #196 /2013** Moved by Trustee O'Donnell, second by Trustee Presley

Resolved to adopt the following election resolution:

WHEREAS, the next general Village Election of Officers to be held is March 18, 2014.

NOW, THEREFORE, IT BE RESOLVED-

THAT the Board of Trustees designate the following offices as vacant at the end of the current official year to be filled at the Village Election to be held March 18, 2014 for the following terms:

Mayor	4 years
Trustee	4 years
Trustee	4 years
Trustee	4 years

THAT the Village Clerk is hereby directed to publish this resolution in full in the Messenger.

THAT this resolution should take effect immediately.

**Carried**

**Resolution #197 /2013** Moved by Trustee Presley, second by Trustee Clarke

Resolved to adopt the following election resolution:

WHEREAS, the next general Village Election of Officers to be held is March 18, 2014.

NOW, THEREFORE, IT BE RESOLVED-

THAT the Village Clerk is authorized to publish a notice ten days prior to the election which shall include (1) the polling place in each election district, (2) the hours which said polls shall be open, which shall be 12:00 noon to 9:00 p.m., (3) the names and addresses of all candidates who have been duly nominated, and (4) an abstract of any propositions to be voted upon.

THAT the Village Clerk is hereby further directed to post a copy of such notice in at least six conspicuous public places in the village at least one day prior to the Village Election and further post a copy of such notice at each polling place. THAT this resolution shall take effect immediately.

**Carried**

- **2013 Key Bank Site Redevelopment Project**

**Resolution #198 /2013** Moved by Trustee O'Donnell, second by Trustee Stebbins

Resolved to receive the bids for the 2013 Key Bank Site Redevelopment Project opened on October 16, 2013.

**Carried**

**Resolution #199 /2013** Moved by Trustee Clarke, second by Trustee Stebbins

Resolved to award the 2013 Key Bank Site Redevelopment Project to LaFleur Constructors, Inc., in the bid amount of \$77,000.00.

There was a discussion, and due to the fact that no formal letter of agreement is yet in place between all of the parties involved, the recommendation is to wait to award the bid. (It was noted that the bids are valid for 45 days)

Ayes- 0

Nays-7

**Motion Denied**

- **Declare a 1976 Chevy Custom Deluxe truck as surplus equipment.**

**Resolution #200 /2013** Moved by Trustee Presley, second by Trustee Wilder

Resolved to declare a 1976 Chevy Custom Deluxe truck with 42,425 miles, Vehicle Identification Number CCL3361175012, as surplus equipment. This vehicle will be sold at auction.

**Carried**

- **Highland Meadows Booster Pump Station**

**Resolution #201 /2013** Motion by Trustee Stebbins, second by Trustee Clarke

Resolved to authorize the Treasurer to pay up to \$110,000.00 from the water account fund balance for the Highland Meadows booster pump station work.

**Carried**

This discussion was necessary to clarify that a municipal bond would not be obtained for this project, even though a bond had been previously authorized.

- **Set a Public Hearing for the Local Law for the McHarrie Towne Planned Development District (PDD) Section 3 expansion**

**Resolution #202 /2013** Motion by Trustee Clarke, second by Trustee O'Donnell

Resolved that the board set a public hearing for the approval of the Local Law for the McHarrie Towne Planned Development District (PDD) Section 3 expansion for November 7, 2013, at 7:30 p.m.

**Carried**

- **Executive Session-no anticipated action**

**Resolution #203 /2013** Motion by Trustee Clarke, second by Trustee Shepard

Resolved that the board retire into 2 executive sessions at 9:01 p.m., to discuss labor relations, and also for a possible land acquisition.

**Carried**

**Resolution #204 /2013** Motion by Trustee Wilder, second by Trustee Presley

Resolved that the board return from executive session at 9:36 p.m.

**Carried**

- **Motion to pay bills as audited**

**Resolution #205 /2013** Moved by Trustee Presley, second by Trustee Wilder

Resolved to pay the bills from their proper accounts, after audit.

**Abstract #16**

- General Fund Checks #38572 - #38619 \$ 66,761.14
- Water Fund Checks #23246 - #23260 \$ 115,085.47
- Sewer Fund Checks #22955 - #22960 \$ 377.37

**Carried**

**Resolution #206 /2013** Moved by Trustee Clarke, second by Trustee Shepard

Resolved that the meeting be adjourned at 9:37 p.m., until the Public Hearing and next Village Board meeting to be held on November 7, 2013, at 7:30 p.m., at Village Hall.

**Carried**

**Adjournment.**

*Linda Ross*

*Deputy*

**Village Clerk**