

REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES WAS HELD AT VILLAGE HALL ON JULY 7, 2005, AT 7:30 P.M.

Present – Mayor O’Hara, Trustees Presley, Tupper, A. Saraceni, J. Saraceni and Stebbins.

Absent – Trustee Baker.

Also Present – Daniel Warner, Police Administrator; Claude Sykes, Supt. of Public Works; J.C. Engelbrecht, Attorney for the Village; Charles Elliott from the Public Access Channel; Thomas Leo, from Syracuse Newspaper; Thomas LeRoy, Police Agent, J. C Merritt, Police Agent, Several Officers from the Police Department, Timothy Colson, Colleen Currie, Marge Molloy, Lois Hall, Audrey Peach, Russell Mosher, Kenneth Hall, Gordon LaLonde, Sudenne LaLonde, and Paul Morrissey.

The Meeting was opened with the Pledge of Allegiance to the Flag.

Motion #148 -

Moved by Trustee Presley seconded by Trustee Stebbins that the minutes of the Regular Meeting held June 16, 2005, be approved with noted corrections and the Village Clerk dispense with the reading of said minutes.

Mayor O’Hara stated that he would like to amend Motion #141 of 2005 to state that the Baldwinsville Vol. Fire Co. owed the balance of \$8,400.00 in back rent, not \$16,800.00. The rent was paid for January, February and March.

CARRIED.

Citizen’s Comments.

No one spoke.

Mayor’s Comments.

Mayor O’Hara requested that a discussion concerning the Baldwinsville Vol. Fire Co. be added to the agenda. He would like to discuss the meeting that took place between Trustee Presley, Paul Johnson, President of the Fire Corporation, Richard Long, Fire Chief, and himself, in regards to some outstanding issues.

Trustees’ Comments.

Trustee Stebbins thanked Mike Chemotti for the fireworks display that took place on July 3rd. He noted that the Village was packed that night and the Village receives benefits from what happens on Paper Mill Island. He requested an executive session to discuss a DPW Contract Negotiation issue.

Mayor O’Hara stated that in the recent past, the Village Clerk has been issuing fireworks permits. He noted that if you read the Village Code, under the Parks Section, it states that a permit could be issued for fireworks set off from a Village Park or Village owned property. Since the fireworks in the Village of Baldwinsville are set off from the Riverview Cemetery, which is not a Village Park, the Village does not need to be involved in the permit process. He also noted that he discussed this issue with the Village Attorney and he agrees, therefore the Village will not be issuing any more fireworks permits unless they are set off from Village owned property or in a Village Park .

Department Heads.

No comments from anyone

A Presentation for the Former School Crossing Guards.

Mayor O’Hara noted that the program is being eliminated, since the Baldwinsville Central School District is going to provide bussing to all elementary school children. He noted that the Village appreciated everything the crossing guards have done for the Community over the years.

Daniel Warner, Police Administrator, Thomas LeRoy, Police Agent, and Mayor O’Hara presented Street Crossing Guards, Marge Molloy, Lois Hall, Audrey Peach, Russell Mosher, Kenneth Hall, Gordon LaLonde, Sudenne LaLonde, and Paul Morrissey with a momentum from the Village noting the number of years of service, which ranged from 3 years to 20 years. The Police Administrator noted that by the Street Crossing Guards doing a great job, it made their job easier.

Daniel Warner noted that Patricia White, Street Crossing Guard with 17 years of service, could not be present because of a previous commitment.

The Village Board took a recess after the presentation to congratulate the Street Crossing Guards.

Pending Business -

Discussion in regards to a Village Website.

Trustee A. Saraceni noted that a revised contract was sent to VIG Craft Arts, but he would like to add three things to that revision, which are, under Section A. – Additional pages up to a total of twenty (20); add a section B. Flashing animation on Homepage; and under Section C. - a list of client hosting privileges that were in the original draft.

Motion #149 -

Moved by Trustee A. Saraceni seconded by Trustee Stebbins that the Village enter into a contract with VIG Craft Arts in the amount of \$1,700.00 and a \$50.00 monthly maintenance fee be paid and the services to be included in said contract will be as follows and subject to the approval of the Village Attorney:

A. Base Web Re-Design - \$1,500.00

- Home page with navigation, pictures, logo, text, etc.
- History page with pictures, text, etc.
- News page with current events, press releases, etc.
- Calendar page with upcoming events.
- Location page with a map and directions to and through Baldwinsville.
- Weather.com banner with current temperature and forecast in Baldwinsville.
- Contact & Information page for Mayor, Trustees and other officers.
- Contact form that would send information via email to appropriate people/dept.
- Links & Directory for any and all desired offices and websites.
- Page for any and all minutes recorded at meetings.
- Additional pages up to a total of twenty (20).

B. Flash Animation on Homepage - \$200.00

C. Web Hosting, Email & Web Maintenance - \$50.00/month

For the stated \$50.00/month fee VIGCraft, Inc. will host our site, provide basic text updates (news & calendar events) and post any and all minutes of our meetings as long as they are provided in MS Word or Adobe PDF format.

Client Hosting Privileges Include:

- Domain name registration or transfer.
- Free yearly domain name renewal.
- 50GB transfer bandwidth per month.
- 1000MB hard disk storage space.
- 10 e-mail addresses (additional e-mail addresses can be purchased for a one time fee of \$10/each).
- 98% Server Uptime.
- Usage statistics upon request.
- Webmail utility for all e-mail addresses.

CARRIED.

Discussion in regards to the Employee Handbook and Memorandums of Understanding.

Mayor O'Hara stated that he had issued a memo to the Village Board dated June 15, 2005, relative to the sick time compensation upon termination of employment for employees/officers (Rosemary Johnson, Maysel Markham, Charles McAuliffe, Claude Sykes, Michael W. Lefancheck, and Daniel Warner). He would recommend that the handbook be amended to state that those employees listed, who had a reasonable expectation of having the option of receiving a monetary payout for any unused sick time up to a maximum of 165 days. They had an additional expectation that they would continue to accumulate sick time beyond the 165 days and apply the balance towards New York State Service Credit as delineated in section 41-J of the Public Employees Retirement and 341-J of the Police and Fire Retirement. He noted that the change would be put in the handbook. The handbook did address employees going forward with respect to this, so there is no longer that expectation.

Motion #150 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the Baldwinsville Village Employee handbook be amended to state that those employees/officers, (Rosemary Johnson, Maysel Markham, Charles McAuliffe, Claude Sykes, Michael W. Lefancheck, and Daniel Warner) who possessed a reasonable expectation of having this benefit, have the option of a monetary payout for any unused sick time up to a maximum of 165 days. Additionally, they have the ability to accumulate sick time beyond the 165 days and apply the balance towards New York State Service Credit as delineated in section 41-J of the Public Employees Retirement and 341-J of the Police and Fire Retirement.

Trustee Stebbins questioned if the following employees were allowed to accumulate sick days forever after they get to the 330 days.

Mayor O'Hara stated that they can continue to accrue the sick days to use as sick time, but only get credit for the number of the days that are allowed under the Sections 41-J or 341-J.

Trustee Presley noted that the Village will have to manage the use of sick time for those employees who reach the 165 day mark to assure the benefit does not start to get abused.

CARRIED.

Discussion in regards to the \$50,000.00 Grant Funding from Assemblyman Magnarelli.

Mayor O'Hara stated that the Village has received a request for more information from Dormitory Authority, who must ensure that the Grant funds would be utilized in a manner that is consistent with Federal and State law and Claude Sykes is getting it together and sending it to them.

Discussion/Possible Action in regards to Village Owned Facilities/Business District Study.

Trustee J. Saraceni stated that they had a very good DPW meeting with EDR representatives present that took place at the amphitheater. He noted that EDR was able to offer a scope of services agreement dated July 1, 2005, with the cost of \$27,500.00 and a revision dated July 7, 2005, with a cost of \$21,600.00.

The Village Board discussed the two proposals, dated July 1st and July 7th that were received from EDR. After discussing the two proposals, the Village Board decided that they would like EDR to do the scope of work listed in the July 7th proposal, but attached the map included in the July 1st proposal.

Motion #151 -

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that the Village Board will accept the July 7th proposal which defines the scope of services, public participation, date review and site review, base map preparation, alternative design concepts and final development plan at the cost of \$21,600.00 with an additional cost not to exceed \$1,700.00 for reimbursable expenses providing that EDR amend this contract to include under the project of understanding, where the attached figure for study area is, they incorporate the July 1st map to replace the July 7th map.

CARRIED.

Discussion in regards to the Sergei Yevich Trail and Southeast Trail.

Trustee Stebbins noted that there were spoils down on the far end of Meadow Street, and he was wondering who put them there and what they were going to be used for.

Claude Sykes stated that he was not aware of it and he would check on it.

Claude Sykes noted that he had a meeting with Mike Mastriano and Mr. Alberici and they seemed real positive in their response with helping with the Sergei Yevich Trail and they will get back with the Village early next week to discuss what they would be able to do to accommodate the construction of the trail.

The Village Board discussed their thoughts for the Southeast Trail. They noted that they would like see a proposal with a walkway along the river edge with an elevated walkway where the area is low, rather than bring the walkway up to Meadow Street to a sidewalk and then back down along the river edge. They would like the Village to approach the residents of Meadow Street for easements. They felt by bringing the walkway back to the street it would distract from the whole experience the Village is trying to provide. Mayor O’Hara would like the DPW Committee to invite the residents of Meadow Street to their meeting to get their feedback before the Village precedes any further.

Discussion concerning the Skate Zone Facility located on Lock Street.

Trustee A. Saraceni noted that the Messenger has done a great job getting the word out trying to reach out for some interest, but he has not heard from any organization that would be willing to take over the Skate Zone Facility. He feels that it would be something beneficial not only for the kids, but for the business owners, but then on the other hand how do you support a project when there is no interest. He would like to table this issue and take a step and go to the Town of Lysander’s and the Town of VanBuren’s Department of Parks and Recreation and see if something can be done with those municipalities. If they do show an interest, he is looking for suggestions.

Mayor O’Hara noted that he was meeting with the youth pastor for the Word of Life Church about another issue, and they are very interested in doing for the greater interest of the Community and they have a beautiful facility, maybe they would be interested in doing something with the Skate equipment.

Discussion concerning the Cable Franchise Agreement.

Mayor O’Hara reminded the Village Board that the Joint Public Hearing was scheduled for July 14, 2005, at 7:30 p.m. to discuss the Cable Franchise Agreement.

Discussion/Action in regards to the quotes received for fencing for McHarrie Park and 135 E. Genesee Street.

Motion #152 -

Moved by Trustee Stebbins seconded by Trustee Tupper that the quotes for the fencing for McHarrie Park and 135 E. Genesee Street be received.

CARRIED.

Discussion/Action in regards to awarding the quote for fencing for McHarrie Park and 135 E. Genesee Street.

It was noted that because of the purchasing procedure and the Village is purchasing fencing for another project, which with the combined costs of these projects being over \$20,000.00 and all fencing will have to be bid out instead using the quote process.

Motion #153 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the quotes for fencing for McHarrie Park and 135 E. Genesee Street not be awarded and bids for the said project be prepared and a date of July 19, 2005, at 3:00 P.M. be set to open the bids at Village Hall.

CARRIED.

Discussion/Action in regards to the quotes received for alarm system updates for Village Hall and Police Department.

Motion #154 -

Moved by Trustee Tupper seconded by Trustee J. Saraceni that the quotes for the alarm system updates for Village Hall and Police Department be received.

CARRIED.

Discussion/Action in regards to awarding the quote for alarm system updates for Village Hall and Police Department.

Motion #155 -

Moved by Tupper seconded by Trustee J. Saraceni that the quote for the alarm system updates for Village Hall and Police Department be awarded to Syracuse Time and Alarm in the amount of \$6,942.23 and an additional \$800.00, which would be for the annual full coverage service agreement.

Claude Sykes noted that the proposed work being done is to bring the two buildings up to compliance. He also noted the reason Syracuse Time and Alarm was so much lower than the other quotes, is that they installed the alarm system that is currently in both buildings.

He noted that he has contracted the engineering firms that designed the buildings and QPK has identified one area in the Police Department where they felt there was an omission and he has asked them how they want to handle it, if they want to pay Syracuse Time and Alarm to do that one installation. He has contacted CWD Engineering, who designed Village Hall to see how he wanted to handle the corrections that are necessary in that building.

Mayor O'Hara suggested that the Village Board award the quotes for the work and the Village will continue to work on receiving funds back from the engineering firms involved for their part of the omissions.

CARRIED.

Discussion/Action in regards to the bids received for fencing for the Sergei Yevich Trail.

Motion #156 -

Moved by Trustee Tupper seconded by Trustee Presley that the bids for the fencing for the Sergei Yevich Trail be received.

Arrow Fence Company	\$30,180.00
Atlas Fence	\$37,727.30
Rommel Fence	\$45,101.50
Butler Fence	\$43,145.25

CARRIED.

Discussion/Action in regards to awarding the bid for fencing for the Sergei Yevich Trail.

Motion #157-

Moved by Trustee Tupper seconded by Trustee J. Saraceni that the bid for fencing for the Sergei Yevich Trail be awarded to Arrow Fence Company in the amount of \$30,180.00.

CARRIED.

Discussion/Action in regards to the bids received for lighting for the Sergei Yevich Trail.

Motion #158 -

Moved by Trustee Tupper seconded by Trustee J. Saraceni that the bids for lighting for the Sergei Yevich Trail be received.

City Electric	\$16,227.00
Wesco	\$16,432.92

CARRIED.

Discussion/Action in regards to awarding the bid for lighting for the Sergei Yevich Trail.

Motion #159 -

Moved by Trustee Stebbins seconded by Trustee Presley that the bid for lighting for the Sergei Yevich Trail be awarded to City Electric in the amount of \$16,227.00.

Claude Sykes noted that City Electric is a WBE Company, and the Village has requirements in the contract for this project. He noted that by awarding this contract to City Electric, who is the lowest bidder, the Village will meet that WBE requirement.

CARRIED.

Discussion regarding the Baldwinsville Fire Department.

Mayor O'Hara stated that Trustee Presley and he met with Paul Johnson, Richard Long, and Thomas Perkins and they discussed some outstanding issues. He noted that in regards to the property, such as the bell, flag poles, generator, the sign and other miscellaneous types of equipment, if an appropriate area becomes available after EDR does their design, there could be an area to place the bell and flag poles. He noted that he does not believe the Village has any need for the neon sign that is currently on the former Harrington Fire Station and he suggested that it be given to the Fire Department for one of their fire stations.

Trustee A. Saraceni stated that he would like to see the generator returned to the Village. He feels with the generator placed back at the Harrington Fire Station, the building could be used as an official disaster Red Cross site.

The Village Board discussed this issue and the generator in question is no longer in the Fire Department's possession to return it to the Village. It was noted that between the Village and the Fire Department there would be enough generators available in case of a disaster.

Mayor O'Hara stated that he had a check for the back rent due for April, May and June. He noted that there are two other issues he would like to discuss. He noted that Motion #141 stated that if the Fire Department would pay the Village rent from July 1, 2005, to June 30, 2006, the rent would be \$2,000.00 a month and they would prepay it in the amount of \$24,000.00. The second issue would be the \$10,000.00 that is outstanding for the equipment.

After discussion of these two issues, it was decided that because the Village's fiscal year is from March to February and the Fire Department is on a calendar year, the Fire Department would be allowed to pay \$12,000.00 tonight for July through December and then on January 1, 2006, they will pay the remaining \$12,000.00. They would also be allowed to pay \$1,000.00 tonight towards the \$10,000.00 outstanding and pay \$1,000.00 a month for the next 9 months. Invoices will be prepared for this transaction.

There was a discussion concerning the rent amount received from the current tenant of the former Harrington Fire Station. It was noted that it was a separate issue and it could be looked into in the future.

Motion #160 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that Motion #141 of 2005 be amended to state the Fire Department would be allowed to make two payments for the \$24,000.00 rent due; \$12,000.00 to be paid tonight and the remaining \$12,000.00 be paid on January 1, 2006 (or on about January 2nd) that would carrying them through June 30, 2006, and the Village will also receive a payment of \$1,000.00 a month to be applied toward the outstanding \$10,000.00 due for the purchased equipment, starting July 1, 2005.

CARRIED.

Trustee A. Saraceni questioned if he could add to the agenda, a discussion concerning an insurance issue.

New Business –

Discussion/Action authorizing the Police Administrator and the Police Lieutenant to attend the Annual Training Conference of the New York State Association of Chiefs' of Police being held July 24, 2005, through July 28, 2005. The conference will be held at the PRIME Hotel and Conference Center in Saratoga Springs, N.Y. The cost is not to exceed \$1,000.00 each for the conference.

Motion #161 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the Police Administrator and the Police Lieutenant be authorized to attend the Annual Training Conference of the New York State Association of Chiefs' of Police being held July 24, 2005, through July 28, 2005. The conference will be held at the PRIME Hotel and Conference Center in Saratoga Springs, N.Y. The cost is not to exceed \$1,000.00 each for the conference.

CARRIED.

Discussion/Action in regards to the giving the Mayor authorization to sign the agreement between the Village of Baldwinsville and MidLakes Navigation Company, Ltd. to permit said party to utilize the canal wall located along the South Shore West Trail from July 12, 2005, through September 2, 2005.

Motion #162 -

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that the Mayor be given authorization to sign the agreement between the Village of Baldwinsville and MidLakes Navigation Company, Ltd. to permit said party to utilize the canal wall located along the South Shore West Trail from July 12, 2005, through September 2, 2005.

CARRIED.

Trustee A. Saraceni stated that the Village currently has its major medical insurance coverage through the Wladis Company, Inc. and the Village has its property and casualty liability coverage through Hills, Farnham & Hills in the Village. He would like the Village to submit a change of broker letter that would allow Hills Farnham & Hills to control the Village's major medical insurance program. He feels that it will be more convenient to have all of the insurance locally.

The Village Board questioned if the Village had a contract with Wladis Company and what the cost would be involved with changing brokers. After having a discussion regarding this issue it was decided that they needed more information and cost figures that would be involved by changing insurance brokers before a decision could be made. It was suggested that this issue will be placed on the agenda for the next meeting.

Motion #163 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the Village Board retire into Executive Session to discuss a DPW contractual matter at 8:59 p.m.

CARRIED.

Motion #164 -

Moved by Trustee J. Saraceni seconded by Trustee A. Saraceni that the Village Board return to regular session at 9:14 p.m.

CARRIED.

Motion #165 -

Moved by Trustee J. Saraceni seconded by Trustee A. Saraceni that the bills be paid from their proper accounts, after audit. Gen.#228 (Cks.26879-26968)- \$66,648.85, Wa. #228 (Cks.21108-21118) - \$2,525.21, Sr. # 228 (Cks. 20694-20710) – \$4,843.23.

CARRIED.

Motion #166-

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that the meeting be adjourned at 9:15 p.m., until the Joint Public Hearing to be held on July 14, 2005, at 7:30 p.m., at Town of Lysander Town Hall.

CARRIED.

Adjournment,

Village Clerk

