

ANNUAL MEETING OF THE VILLAGE BOARD OF TRUSTEES HELD AT THE VILLAGE HALL ON APRIL 7, 2005.

Present – Mayor O’Hara, Trustees Tupper, J. Saraceni, Stebbins, Baker, Presley and A. Saraceni.

Also Present – Daniel Warner, Police Administrator; Claude Sykes, Supt. of Public Works; Fritz Diddle from the Messenger; Tom Leo from the Syracuse Newspapers; Cliff Drought from Baldwinsville Daily News; a Representative from the Public Access Channel, David Arthur, John McFall, Joel Plumley from Plumley Engineering, Dennis Sick, Donald Colon, Onondaga County Comptroller, Attorney J. C. Engelbrecht.

The Meeting was opened with the Pledge of Allegiance to the Flag.

Motion #1 -

Mayor O’Hara made the Motion, which was seconded by Trustee Presley that the appointment of **J. C. Engelbrecht** as Attorney for the Village of Baldwinsville for the ensuing year, be approved.

Roll Call Vote –

Trustee Baker – aye	Trustee A. Saraceni – nay
Trustee Presley – aye	Trustee Tupper - nay
Trustee Stebbins – nay	Trustee J. Saraceni- nay
Mayor O’Hara – aye	

MOTION DEFEATED.

Mayor O’Hara requested that this appointment be tabled until the April 21, 2005, Village Board Meeting. He stated that the position would remain vacant and that there would not be an attorney for the Village until such time that the Village Board can agree on who will be the attorney.

Motion #2 -

Moved by Trustee Tupper seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Timothy McMahon** as Acting Justice for the ensuing year, be approved.

CARRIED.

Motion # 3 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Barbara Godfrey** as Clerk for the Village Justice for the ensuing year, be approved.

Mayor O’Hara disclosed that he is a business partner with Barbara Godfrey, therefore he will abstain from this vote.

Ayes - 6

Mayor O’Hara – Abstained.

CARRIED.

Motion #4 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Carol Whitney** as Clerk, P.T. for the Village Justice for the ensuing year, be approved.

CARRIED.

Motion #5 -

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Maureen Butler** as Deputy Village Clerk for the ensuing year, be approved.

CARRIED.

Motion #6 -

Moved by Trustee Tupper seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Linda Ross** as Deputy Village Clerk for the ensuing year, be approved.

CARRIED.

Motion #7 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Dominique Simpson** as Clerk P.T. for the ensuing year, be approved.

CARRIED.

Motion #8 -

Moved by Trustee Baker seconded by Trustee Presley that the appointment, by the Mayor, of **Claude Sykes** as Supt. of Public Works for the ensuing year, be approved.

CARRIED.

Motion #9 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Louise Corrigan** as Clerk P.T. for the Supt. of Public Works for the ensuing year, be approved.

CARRIED.

Motion #10 -

Moved by Trustee Baker seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **Donald Drogo** as Janitor for Village Hall, for the ensuing year, be approved.

CARRIED.

Motion #11 -

Moved by Trustee Presley seconded by Trustee Baker that the appointment, by the Mayor, of **Jack's Reef Kennel Dog Protective Agency, Inc.** for Dog Control for the Village of Baldwinsville, for the ensuing year, be approved.

CARRIED.

Motion #12 -

Moved by Trustee Presley seconded by Trustee Tupper that the appointment by the Mayor, of the following, as Communicators, be approved for the ensuing year.

Claudette Roller, Bambi LaGoy and Susan Ellis

CARRIED.

Motion #13 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment by the Mayor, of the following, as Communicators, P.T., be approved for the ensuing year.

**Richard Baker, Arthur McCall, H. Gale McCall, Rick Ravas, Scott Sochia,
Katherine Halleron, Tammie Hamrick, Rosa Martinez-Pickard, and Anne Hawkins**

CARRIED.

Motion #14 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment by the Mayor, of the following, as Street Crossing Guards, P.T., be approved for the ensuing year.

**Marge Molloy, Lois Hall, Patricia White, Audrey Peach, Russell Mosher, Kenneth
Hall, Gordon LaLonde, Sudenne LaLonde, Charles Scoville and Paul Morrissey**

CARRIED.

Motion #15 -

Moved by Trustee Tupper seconded by Trustee Presley that the appointment, by the Mayor, of **Douglas R. Speck** as Assistant Codes Enforcement Officer P.T. for the ensuing year, be approved.

CARRIED.

Motion #16 -

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Michael J. Arendt** as Bingo Inspector for the ensuing year, be approved.

CARRIED.

Motion #17 -

Moved by Trustee J. Saraceni seconded by Trustee Baker that the designation, by the Mayor, of **McHarrie's Legacy** as the organization to act as Historian for the Village, be approved.

CARRIED.

Motion #18 -

Moved by Trustee A. Saraceni seconded by Trustee Tupper that the appointment, by the Mayor, of **Plumley Engineering** as the Engineer for the Village for the ensuing year, be approved.

CARRIED.

The Mayor appointed **Rick Presley** as Deputy Mayor. Mayor O'Hara stated that he had intended to appoint Trustee A. Saraceni as Acting Deputy Mayor in the absence of the Mayor and the Deputy Mayor, but after further discussion with the State of New York, the Mayor does not have the statutory authority to do that. The Village Board of Trustees has to create that position by resolution and then they appoint an Acting Deputy Mayor. He noted that they might want to consider doing that in the future.

Motion #19 -

Moved by Trustee Tupper seconded by Trustee Presley that the appointment, by the Mayor, of **Trustee Stebbins** as the Village representative to the DPW Safety Committee, be approved.

CARRIED.

Motion #20 -

Moved by Trustee Baker seconded by Trustee J. Saraceni that the following committees appointed by the Mayor, be approved.

The Mayor appointed the following committees: (the first named in each instance to act as Chairman)

Public Works Committee: (includes Parks) **Trustees Stebbins, Tupper and Joseph Saraceni**

Public Safety: **Trustees Presley, Baker and Anthony Saraceni**

Labor Relations: **Trustees Anthony Saraceni and Tupper**

Aesthetics Committee: (signs, trees, planting, benches and fixtures) -

Mayor O'Hara stated that he hadn't assigned anybody to that committee. He would like the Village Clerk to add discussion concerning this committee to the agenda for the next Village Board Meeting. He is questioning if there needs to be a separate committee or if some of the responsibility can be incorporated into other committees.

Northwest Human Services: **Trustee Tupper**

Intermunicipal Consortium: **Trustee Anthony Saraceni and Tupper**

CARRIED.

ZONING BOARD OF APPEALS:

Mark Whalen	2006
Vacant	2007
John Rutkowski	2008
Brian Corrigan	2009

Motion #21 -

Moved by Trustee Stebbins seconded by Trustee Presley that the appointment, by the Mayor, of **Matthew Read** as Member of the Zoning Board of Appeals with term ending 2007, be approved.

CARRIED.

Motion #22 –

Moved by Trustee Baker seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Constance Taft** as Member of the Zoning Board of Appeals with term ending 2010, be approved.

CARRIED.

PLANNING BOARD

David Arthur	2006
John McFall	2007
Ian Guertin	2008
Christopher Savacool (Chairman)	2009
Russell Lucy	2010
Edward Rock	2011

Motion #23 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Evelyn Mercer** as a Member of the Planning Board with term ending 2012, be approved.

CARRIED.

Motion #24 -

Moved by Trustee Presley seconded by Trustee Stebbins that the appointments of **Trustee Baker, Constance Taft, Evelyn Mercer, Dean Johnson and Toni Kleist** as members of the Architectural Review Board be approved.

CARRIED.

Motion #25 -

Moved by Trustee Presley seconded by Trustee Baker that the appointment, by the Mayor, of **J.C. Engelbrecht** as Attorney for the Planning Board, be approved.

Roll Call Vote –

Trustee Presley – aye	Trustee A. Saraceni - nay
Trustee Baker – aye	Trustee Tupper - nay
Trustee Stebbins - aye	Trustee J. Saraceni - nay
Mayor O’Hara – aye	

CARRIED.

Motion #26 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the appointment, by the Mayor, of **J.C. Engelbrecht** as Attorney for the Zoning Board of Appeals, be approved.

Roll Call Vote –

Trustee Baker – aye	Trustee A. Saraceni - nay
Trustee Presley – aye	Trustee Tupper - nay
Trustee Stebbins - aye	Trustee J. Saraceni - nay
Mayor O’Hara – aye	

CARRIED.

Motion #27 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the appointment, by the Mayor, of **Susan LaQuay** as Secretary to the Zoning Board of Appeals, be approved.

CARRIED.

Motion #28 -

Moved by Trustee Presley seconded by Trustee Baker that the appointment, by the Mayor ,of **Susan LaQuay** as Secretary to the Planning Board and the Architectural Review Board, be approved.

CARRIED.

Motion #29 -

Moved by Trustee Presley seconded by Trustee Baker that the appointment, by the Mayor, that **Rosemary L. Johnson**, Village Clerk, be designated as Tax Collector for the ensuing year, be approved.

CARRIED.

Motion #30 -

Moved by Trustee Presley seconded by Trustee Baker that the appointment of **J. C. Engelbrecht** as the Village Prosecuting Attorney is confirmed, pursuant to Section 20-2006 (2) of the New York State Village Law, with the full benefit of the prosecutorial immunity provided in law and the full benefit and protection of defense and indemnification that is provided to all Village Officers/Employees, to prosecute any violators of any and all local laws known as the Code of the Village of Baldwinsville, New York in the Village of Baldwinsville Justice Court. The use of this Service of the Prosecuting Attorney shall be as authorized by the Mayor.

Roll Call Vote –

Trustee Baker – aye	Trustee A. Saraceni - nay
Trustee Presley – aye	Trustee Tupper - nay
Trustee Stebbins - aye	Trustee J. Saraceni - nay
Mayor O’Hara – aye	

CARRIED.

Motion #31 -

Moved by Trustee A. Saraceni seconded by Trustee Baker that the following permit and fee schedule, be adopted.

Item	Value/unit	Amount	§ Code
Residential Type Construction: New/remodeling, houses, garages, basements, barns, decks, shed ¹ , solid fuel devices and demolition.	\$55.00/sq.ft.	\$25.00 1 st \$1,000.00	28-11
		\$5.00 per \$1,000.00>1 st	37-2
Commercial Type Construction: New/remodeling, demolition and administrative permit for business change.	\$70.00/sq.ft.	\$25.00 1 st \$1,000.00 \$5.00 per \$1,000.00>1 st	28-11

Commercial Truss Identification		\$50.00	19NYCRR 1264
Fences Residential		\$25.00	28-11
Fences Commercial		\$50.00	28-11
Fire Inspections	\$/Tenant	\$25.00	
Signs		\$25.00 plus \$1.00/sq.ft.	57-4C
Swimming pools; in ground (include fence inspection)		\$50.00	63-A5
Swimming pools; above ground		\$25.00	63-A5
Permit request letters & Zoning research letters		\$25.00	
Permit issued after construction commencement		2 times the applicable rate	
Non-listed categories ¹		\$25.00	

** Fee will be rounded to the next highest full dollar amount.

*** It shall be the policy of the Village of Baldwinsville to waive permit fees for small projects and signs submitted for by not-for-profit civic organizations. Such waivers shall apply to signs and projects where the permit fee does not exceed \$100.00.

CARRIED.

Motion #32 -

Moved by Trustee Presley seconded by Trustee Baker that **Key Bank of Central New York, M & T Bank, Alliance Bank and HSBC** be designated as depositories for the ensuing year.

CARRIED.

Motion #33 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the **Messenger or Syracuse Post Standard** be designated as the official newspapers of the Village for the ensuing year. Any Legal Notice required to be published can be published in either newspaper to meet the requirement. Any legal notice is not required to be published in both papers.

CARRIED.

Motion #34 -

Moved by Trustee A. Saraceni seconded by Trustee J. Saraceni that **WSEN Radio Station** be designated as the Official Radio news media for the Village for the ensuing year.

CARRIED.

Motion #35 -

Moved by Trustee Tupper seconded by Trustee A. Saraceni that the **1st and 3rd Thursdays of each month at 7:30 P.M.** be designated as the regular meeting dates of the Village Board.

CARRIED.

Motion #36 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the **2nd Monday of each Month at 7:00 P.M.** be designated as the regular meeting date for the Zoning Board of Appeals.

CARRIED.

Motion #37 -

Moved by Trustee Presley seconded by Trustee Tupper that the **4th Tuesday of each month at 7:30 P.M.** be designated as the regular meeting date for the Planning Board.

CARRIED.

Motion #38 -

Moved by Trustee Baker seconded by Trustee Presley that the **1st Monday of each month at 7:00 P.M.** be designated as the regular meeting date for the Architectural Review Board.

CARRIED.

Motion #39 -

Moved by Trustee Tupper seconded by Trustee Baker that the business hours of the Village Clerk's Office will be from **8:30 A.M. to 4:30 P.M.** Monday thru Friday, be approved.

CARRIED.

Motion #40 -

Moved by Trustee Baker seconded by Trustee Presley that the Village Employees be allowed mileage expense of **40.5 cents** per mile while on official village business.

CARRIED.

Motion #41 -

Moved by Trustee Presley seconded by Trustee Baker that the fee of Village Tax Searches be set at **\$20.00.**

CARRIED.

Motion #42 -

Moved by Trustee Presley seconded by Trustee Tupper that the fee for all returned checks to the Village be set at **\$20.00.**

CARRIED.

Motion #43 -

Moved by Trustee Baker seconded by Trustee J. Saraceni that the fee for Police Reports be set at **.25 cents** per sheet, with an additional **.25 cents** each if faxed.

CARRIED.

Motion # 44 -

Moved by Trustee Tupper seconded by Trustee J. Saraceni that the fee for fingerprinting be set at **\$5.00** per card for nonresidents of the Village.

CARRIED.

Motion #45 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the amount of removal, towing and storage charges authorized under Section 68033 shall be those established by the management council of the Onondaga 911 Center through which communication systems said removal, towing and storage is processed.

CARRIED.

Motion #46 -

Moved by Trustee J. Saraceni seconded by Trustee Baker that the fee for the Zoning Board of Appeals applications be set at **\$75.00 per hearing**.

CARRIED.

Motion #47 -

Moved by Trustee Tupper seconded by Trustee Presley that the **Village Clerk** be Licensing Officer for all licenses with the Village of Baldwinsville for the ensuing year.

CARRIED.

Motion #48 -

Moved by Trustee Tupper seconded by Trustee A. Saraceni that the fee for copies of tax bills and tax receipts be set at **\$2.00**.

CARRIED.

Motion #49 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that authorization be given to the **Mayor** to sign checks in the absence of the Village Treasurer.

CARRIED.

Motion #50 -

Moved by Trustee Presley seconded by Trustee Tupper that the appointment of **Trustee J. Saraceni** to the Canton Woods Senior Center Board of Directors, be approved.

CARRIED.

Motion #51 -

Moved by Trustee Presley seconded by Trustee Stebbins that the appointment of **Industrial Medical Associates** for the purpose of providing professional services to the Baldwinsville Police Department, be approved.

CARRIED.

Motion #52 -

Moved by Trustee Baker seconded by Trustee A. Saraceni that the charges for work performed outside the Village of Baldwinsville by our Department of Public Works employees be set at **\$40.14** per hour/per man and the overtime cost be set at **\$50.99** per hour/per man. The materials charge would be at cost plus 10% and the charge for equipment rental would be at the current 2005 Village Rate.

CARRIED.

Motion #53 -

Moved by Trustee Stebbins seconded by Trustee Presley that the Village of Baldwinsville establish a fee of **\$250.00 per tree** to be paid by the developer or builder when a building permit is issued and the Village will do the planting.

CARRIED.

Motion #54 -

Moved by Trustee Presley seconded by Trustee Tupper that **employees of the Village of Baldwinsville will be required to file a Certificate of Compliance and Disclosure.**

CARRIED.

Motion #55 -

Moved by Trustee Baker seconded by Trustee A. Saraceni that the procurement policy for 2005, be adopted.

CARRIED.

Motion #56 -

Moved by Trustee Presley seconded by Trustee Tupper that the following resolution be adopted:

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

CARRIED.

Motion #57 -

Moved by Trustee A. Saraceni seconded by Trustee Presley that the following Election Resolution be adopted.

WHEREAS, the next General Village Election for Officers will be held March 21, 2006,

and

NOW, THEREFORE, IT BE RESOLVED -

Section 1- that the Board of Trustees designated the following offices as vacant at the end of the current official year to be filled at the Village Election to be held March 21, 2006, for the following terms -

Trustee	2 years
Trustee	2 years
Trustee	2 years

Section 2 - The Village Clerk is hereby directed to publish this Resolution in full in the Messenger.

Section 3 - This Resolution shall take effect immediately.

CARRIED.

Motion # 58 -

Moved by Trustee Presley seconded by Trustee Baker that the following Election Resolution be adopted -

WHEREAS, the next Village Election of Officers to be held is March 21, 2006.

NOW, THEREFORE, BE IT RESOLVED.

That the Village Clerk is authorized to publish a notice ten days prior to the election which shall include (1) the polling place in each election district, (2) the hours which said polls shall be open, which shall be 12:00 noon to 9:00 P.M., (3) the names and addresses of all candidates who have been duly nominated, (4) an abstract of any propositions to be voted upon.

That the Village Clerk is hereby further directed to post a copy of such notice in at least six conspicuous public places in the Village at least one day prior to the Village Election and further post a copy of such notice at each polling place.

This Resolution shall take effect immediately.

CARRIED.

Motion #59 -

Moved by Trustee Baker seconded by Trustee J. Saraceni that the minutes of the Special Meeting held March 15, 2005, and the Regular Meeting held March 17, 2005, be approved and the Village Clerk dispense with the reading of said minutes.

CARRIED.

Citizen's Comments.

Arthur Sochia from the Baldwinsville Vol. Fire Company congratulated Mayor O'Hara and noted that they are looking forward to working with him. He stated that President Paul Johnson was unable to attend the meeting, but he would like to set up a meeting with the Mayor for sometime in the near future.

Mayor's Comments.

Mayor O'Hara noted that he was looking forward over the next couple of years to working with the Village Board. He stated that he would like to make some ground rules such as the agenda will be available on Tuesday before the Thursday's board meeting by the close of the business of the Village Clerk's Office and nothing can be added to the agenda unless it is an emergency type issue. He also stated that the minutes of the Village Board Meetings will be available for review on the following Monday after the Village Board Meeting by the close of the business in the Village Clerk's Office. He noted that the Village Board has to work together, so the Village can move forward.

Trustees' Comments.

Each of the Trustees congratulated and welcomed Mayor O'Hara to the Village Board.

Trustee Tupper noted that there was a very nice article in the Syracuse Newspaper regarding Christine Weeks and the School Resource Officer Program.

Trustee A. Saraceni requested that an Executive Session for contract negotiations in regards to Cable Franchise Agreement, be added to the agenda.

Department Heads' Comments.

Each of the Department Heads welcomed back Mayor O'Hara.

Pending Business.

Mayor O'Hara stated that any pending project that the Village has ongoing will be continually listed on the agenda under pending business so that all of the Village Board Members will be updated on the progress of the listed projects.

New Business –

Discussion/Action regarding accepting the resignation of full time Baldwinsville Police Communications Officer Bambi LaGoy effective April 15, 2005.

Motion #60 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the resignation of full time Baldwinsville Police Communications Officer Bambi LaGoy, be accepted with the effective date of April 15, 2005.

CARRIED.

Discussion/Action regarding the appointment of Bambi LaGoy to the position of part time Baldwinsville Police Communications Officer, effective date of April 16, 2005.

Motion #61 -

Moved by Trustee J. Saraceni seconded by Trustee Presley that the appointment of Bambi LaGoy to the position of part time Baldwinsville Police Communications Officer, be approved with the effective date of April 16, 2005.

CARRIED.

Discussion/Action regarding the appointment of Tammie L. Hamrick to the position of full time Baldwinsville Police Communications Officer with the effective April 16, 2005.

Motion #62 -

Moved by Trustee Presley seconded by Trustee Tupper that the appointment of Tammie L. Hamrick to the position of full time Baldwinsville Police Communications Officer, be approved with the effective date of April 16, 2005.

CARRIED.

Discussion/Action authorizing the Mayor to sign a "Police on Campus Agreement" between the Village of Baldwinsville and the Baldwinsville Central School District for the period of 7/01/2005 through 6/30/2006.

Motion #63 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the Mayor be authorized to sign a "Police on Campus Agreement" between the Village of Baldwinsville and the Baldwinsville Central School District for the period of 7/01/2005 through 6/30/2006.

CARRIED.

Discussion/Action concerning giving the Supt. of Public Works permission to award budgeted work and purchases.

Motion #64 -

Moved by Trustee J. Saraceni seconded by Trustee Tupper that the Supt. of Public Works be given permission to award budgeted work and purchases according to the attached list submitted by the Supt. of Public Works.

Claude Sykes explained the items that were listed.

The Village Board discussed the design and the material of the Gateway Entrance Sign at 135 East Genesee Street.

CARRIED.

Motion #65 -

Moved by Trustee Presley seconded by Trustee J. Saraceni that the Village Board retire into Executive Session to discuss contract negotiations with regards to a Cable Franchise Agreement.

CARRIED.

Motion #66 -

Moved by Trustee A. Saraceni seconded by Trustee Tupper that the Village Board return to regular session at 8:45 p.m.

CARRIED.

Motion #67 -

Moved by Trustee Baker seconded by Trustee Stebbins that the bills be paid from their proper accounts, after audit. Gen.#221& #222 (Cks.26466-26548)- \$42,603.78, Wa #221 (Cks. 21040 - 21054)-\$4,220.62, Sr. #221 (Cks.20635-20647) - \$3,277.31.

CARRIED.

Motion #68 -

Moved by Trustee Presley seconded by Trustee A. Saraceni that the meeting be adjourned at 8:46 p.m. until the Public Hearings that will be held on April 21, 2005, at 7:30 p.m.

CARRIED.

Adjournment,

Village Clerk