

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall,
16 West Genesee Street, Baldwinsville, NY.
October 4, 2018**

Members Present: Mayor Dick Clarke
Trustee Bruce Stebbins
Trustee Mark Wilder
Trustee Mike Shepard
Trustee Andy Dryden
Trustee Megan O'Donnell

Absent: Trustee Ruth Cico

Others Attending – Attorney Bob Baldwin; Village Clerk Maureen Butler; Treasurer Anna Custer; Senior Center Coordinator Ruth Troy; Engineer Steve Darcangelo; Police Chief Mike Lefancheck; Mike and Paulette Lucas and Andy Millard, a representative from the Public Access Channel.

The meeting was called to order at 7:30 p.m. by Mayor Clarke and the Pledge of Allegiance was recited.

Resolution #145/2018 Moved by Trustee Wilder, second by Trustee Shepard
Resolved that the minutes from the Village Board meeting of September 20, 2018, be approved.

Carried

Citizen's Comments

No Comments.

Trustee's Comments

Trustee Shepard informed the audience that the Public Safety meeting date was changed to November 5th. Trustee Wilder requested that an executive session be held regarding an update of the PBA contract negotiations. Wilder also requested that the status of the employee handbook be listed under Pending Business.

Mayor's Comments

Mayor Clarke:

- expressed get well wishes to Trustee Cico's mother who is in the hospital.
- spoke of the well-attended celebration of the 40th anniversary of Canton Woods Senior Center.
- noted that he met with Assemblyman Will Barclay and three others to discuss infrastructure concerns and CHIPS funding.
- summarized a list of updates on behalf of Code Enforcement Officer Gregg Humphrey. *The Code office has started to inventory rental properties in the village. *Humphrey wrote a code section for electronic message boards and has sent it to Steve and Bob for review before submitting the final draft. *Burger King has been demolished and an extension was granted by the Planning Board for their Site Plan approval with the condition that they remove the foundation and slab, by October 31st.
- reported that an alternate member for the Zoning Board of Appeals is needed. Contact him or the Code office for more information.

Department Heads

Village Clerk Maureen Butler notified the board that the dental rates for 2019 will remain the same as 2018. Butler enlightened the board about the information that she received at the NYCOM conference in Lake Placid. She spoke of the policies and training that need to be updated.

Coordinator for Canton Woods Senior Center Ruth Troy disclosed that a flu shot clinic will be held at the Senior Center on October 12th and October 26th for those interested. Bring your health insurance cards. Troy gave kudos to the committee members and attendees for a successful party to celebrate the Center's 40th anniversary.

Engineer Steve Darcangelo inquired if a resolution was needed to approve the existence of a rental registry in the Village of Baldwinsville because he is concerned that the Code office is spending a lot of time on the registry and it has not been approved yet.

Darcangelo mentioned that the dam lights are operational and that the River Street parking lot is just about completed.

Chief Mike Lefanchek commented that officers have responded to two overdose calls recently and saved both individuals by injecting them with Narcan.

Pending Business

- **Proposed Annexation – 8439 Smokey Hollow Road**

Mayor Clarke stated that the annexation won't be voted on tonight not only because one of the trustees is absent but the agreement that the village is drafting that goes along with the annexation is in its final stages. The agreement and annexation go hand in hand. Prior to the vote a SEQR must be done by the Town of Lysander plus the village board must give justification for their decision. The deadline to vote on the annexation is November 6, 2018.

- **2018 Paper Mill Island Report**

Trustee Wilder commented that he was happy with Darcangelo's recommendations for next year's contract. The board agreed that festivals should be looked at and also Fourth of July fireworks should be on the promoter's list of must haves. It was decided that Chuck Chao/Creative Concerts be asked to come back for the 2019 Paper Mill Island season.

- **Electronic Sign Moratorium**

The mayor said that Gregg Humphrey will present the proposed sign code at the October 18th village board meeting.

- **Employee Handbook**

Maureen Butler stated that she took a NYCOM class regarding handbooks and has a copy of a template that can be followed for the update. Butler noted that the updated Sexual Harassment Prevention policy will be added to the handbook. She asked for feedback from the board of any changes that they would like to see. The committee consists of Clerk Butler, Trustees O'Donnell and Cico, Chief Lefancheck, Engineer Darcangelo and Canton Woods Coordinator Troy.

New Business

- **Wheel Loader Purchase**

Resolution #146/2018 Moved by Trustee Stebbins, second by Trustee Wilder

Resolved to authorize the Village Engineer to trade in an existing DPW wheel loader (a 1997 John Deere 544G) and purchase a new wheel loader from Milton Cat at a final cost of \$121,493.00.

Carried

- **Allocation of \$75,000.00 – Seneca Stone Corporation**

Resolution #147/2018 Moved by Trustee O'Donnell, second by Trustee Wilder

Resolved to authorize the Village Treasurer to allocate \$75,000.00 from the "Highway Repair Reserve Fund" for payment to Seneca Stone Corporation for roadway paving work that was completed in September 2018.

Carried

- **Sexual Harassment Prevention Policy**

Resolution #148/2018 Moved by Trustee Dryden, second by Trustee Shepard

Resolved to adopt the Village of Baldwinsville's 2018 Sexual Harassment Prevention Policy as regulated under New York State's Sexual Harassment Prevention Laws.

Carried

Maureen Butler told the board that mandatory training will take place for all employees on Thursday, November 15. There will be two sessions, one at 1:00 p.m. and the other beginning at 5:30 p.m. The training will cover Sexual Harassment, Workplace Violence and Distracted Driving and will be approximately 2 ½ hours in duration.

Resolution #149/2018 Moved by Trustee Dryden, second by Trustee Shepard

Resolved to revoke the Village of Baldwinsville's Sexual Harassment Policy dated November 5, 1998.

Carried

- **2019 Justice Court Assistance Program Grant**

Resolution #150/2018 Moved by Trustee O'Donnell, second by Trustee Wilder

Resolved to approve the Baldwinsville Justice Court's request to apply for the 2019 Justice Court Assistance Program grant (JCAP) in the amount of \$1,499.00 for a fireproof cabinet.

Carried

The Village Board of Trustees as well as the mayor were required to sign the grant application.

- **Miscellaneous Items**

Attorney Bob Baldwin asked if there were any deadlines coming up regarding the Alberici property (Fobes) on Lock Street. Darcangelo stated that he believes there is an October 2018 deadline for rental/occupancy and there has been none at this point. The first building is under construction with the three floors and a roof showing. He doesn't believe that any rentals will occur until spring. Trustee Stebbins asked if a deadline has not been met could we request that they attend a board meeting with an update.

Mayor Clarke asked Attorney Baldwin about the tax break that was given to the apartment complex on Downer Street (Landings at Meadowood). Clarke wondered if the tax break was tied to the completion because it doesn't seem like they are building any longer. Baldwin will look into the PILOT agreement that Morgan Management has with OCIDA.

- **Executive Session-No Anticipated Action**

Resolution #151/2018 Moved by Trustee Wilder, second by Trustee Stebbins

Resolved that the board retire into executive session regarding an update of the PBA contract negotiations at 8:24 p.m.

Carried

Resolution #152/2018 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved that the board returned from executive session at 8:36 p.m.

Carried

- **Motion to pay bills as audited**

Resolution #153/2018 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved to pay the bills from their proper accounts, after audit.

Abstract #14

- General Fund Checks #44079 - #44114 \$ 91,379.33
- Water Fund Checks #24440 - #24443 \$ 1,604.79
- Sewer Fund Check #23587 - #23589 \$ 562.94

Carried

- **Adjournment**

Resolution #154/2018 Moved by Trustee Dryden, second by Trustee O'Donnell

Resolved that the meeting be adjourned at 8:37 p.m., until the next Village Board meeting on Thursday, October 18, 2018, beginning at 7:30 p.m.

Carried

Respectfully submitted,

Maureen Butler
Village Clerk