

POOLS

Checklist for Building Permits:

- ▶ **Application Sheet** for permit must be filled out. Please give a detailed description of the project in the space provided.
- ▶ A copy of your **current property survey** must be attached to the application, with the survey showing the location of the swimming pool (can be hand drawn). *Pools must meet setback requirements for zoning district.*
- ▶ Include **plans and specifications** showing the type of pool, enclosure type, height and gate (a brochure from the pool company is acceptable). *Note: Drainage cannot affect neighbor(s).*
- ▶ **Pool Alarms**: Per New York State Code R1220.5, pool alarms are required for all new pools.
- ▶ **Fences**: All pools requiring a fence must have a permanent fence within 90 days of the date of commencement of installation or construction of the swimming pool.
- ▶ You will need to obtain an **Electrical Permit #** from any *one* of the following agencies (*Please include this number on your permit application*):
 - Commonwealth Inspection Agency @ 633-0027 or
 - The Inspector @ 1-800-487-0535 or*(Note: This electrical permit # is needed for the final inspection. This number ensures that your electrical specifications will meet the National Electrical Code specifications. *There is a fee for this).*
- ▶ The owner, or contractor, is responsible for contacting **underground utilities** before any type of excavating is started. Please call two (2) working days before you dig @ 1-800-962-7962.
- ▶ If the **homeowner** is doing the project, an **affidavit form** must be filled out and notarized (both can be done at the Village Clerk's Office). If a **contractor** is doing the work, they must submit **current Insurance certificates** (Workman's Comp & Liability).
- ▶ The **Homeowner Pool Certification** sheet must be signed.
- ▶ **Building Permit Cost**:

Above-ground pool:	\$75.00
In-ground Pool (includes fence inspection)	\$100.00

★ **Final Inspection requirements**

Please call (315) 635-2481 when you've reached all the following stage(s) of construction are completed:

- When the electrical sticker has been issued, the pool is up with the fence and all locking gates are installed.

(The pool may not be used until a final inspection has been completed and a Certificate of Compliance has been issued.)

Please retain this sheet for your reference